



Navex POS Updates/Revisions

Introduction

This document covers 8.6, 8.7, and 8.8 version releases of Navex POS including the latest features, enhancements, and fixes that are in version 8.8. This documentation assumes that daily tasks such as adding parts, customers, inventory, accounting, and repair orders can be performed without assistance.

Objective

The goal of this document is to provide users a historical record of updates and revisions of the Navex POS and act as a guide for learning the new features.

POS Support

For POS Support contact the TBC Helpdesk to generate a support ticket

Contact	Phone	Email
TBC Helpdesk	(800) 344-7029	support@tbccorp.com

Purchasing/Inventory

For questions regarding Code Management (sublines, master codes, group codes, line codes)

Contact	Phone	Email
Chad Combe	(303) 728-5510	ccombe@bigotires.com
James Rowe	(561) 383 3000 ext. 2230	jrowe@tirekingdom.com

Corporate

For general Franchisee questions

Contact	Phone	Email
Gail Abanto	(303) 728-5580	gabanto@tbccorp.com
Jonathan Uhlar	(303) 728-5593	juhlar@tbccorp.com

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National Accounts Maintenance

Approved National Accounts are now centrally managed by Big O Corporate. To view and download approved National Accounts, the user goes to Administration/National Accounts Download. A screen defaulting to Existing Accounts appears. This shows those approved National Accounts already setup in your system.

Download National Accounts

Search

Show

- Only **EXISTING** Accounts
- Only **NEW** Accounts
- Only **EXPIRED** Accounts
- ALL Records

Select Account to Add or Edit by clicking the button in the A/E column below.

A/E	CustNO	Company	Address	City	State	Zip	Url	Region
<input type="checkbox"/>	NAT-940	180 CONNECT	6050 E. 58TH AVE.	COMMERCE CITY	CO	80022	USA	
<input type="checkbox"/>	NAT-811	24 TRANSPORT	1300 N. CREEK DR.	SAGINAW	TX	76179	USA	
<input type="checkbox"/>	NAT-531	30TH STREET MOTORS	29 N 30TH ST	LAS VEGAS	NV	89101	USA	
<input type="checkbox"/>	NAT-812	3P DELIVERY	1851 WEST OAK PARKWAY	MARIETTA	GA	30062	USA	
<input type="checkbox"/>	NAT-1234	3ZERO3 MOTORSPORTS	8065 W. 48TH AVE.	WHEAT RIDGE	CO	80033		
<input type="checkbox"/>	NAT-1262	502 MOTORING LLC	11710 SHELBYVILLE RD.	LOUISVILLE	KY	40243		
<input type="checkbox"/>	NAT-908	A BETTER RESTORATION	7000 N. BROADWAY	DENVER	CO	80221	USA	
<input type="checkbox"/>	NAT-285	A.G. WASSENAAR, INC.	2180 S IVANHOE ST E	DENVER	CO	80222	USA http://www.b	
<input type="checkbox"/>	NAT-532	AA PRESTIGE AUTO CENTER	1719 INDUSTRIAL RD	LAS VEGAS	NV	89102	USA	
<input type="checkbox"/>	NAT-1869	AAMCO	12156 SAN PABLO AVE.	RICHMOND	CA			
<input type="checkbox"/>	NAT-941	ABBOTT LABS	22221 E. BELLEVIEW PL.	AURORA	CO	80015	USA	
<input type="checkbox"/>	NAT-1586	ABRA AUTO BODY	9115 COMMERCE CENTER CIRCLE	HIGHLANDS RANCH	CO	80129		
<input type="checkbox"/>	NAT-1587	ABRA AUTO BODY AND GLASS	10128 W. CHATFIELD AVE.	LITTLETON	CO	80128		

Creating New Accounts

Select the radio button for “Only NEW Accounts” to view those approved national accounts that are NOT currently in your system. To add any of these accounts to your system, highlight the account by clicking on the corresponding box in the left column and add.

Download National Accounts

Search

Show Only EXISTING Accounts
 Only **NEW** Accounts
 Only EXPIRED Accounts
 ALL Records

Select Account to Add or Edit by clicking the button in the A/E column below.

A/E	CustNO	Company	Address	City	State	Zip	Url	Region
<input type="checkbox"/>	NAT-940	180 CONNECT	6050 E. 58TH AVE.	COMMERCE CITY	CO	80022	USA	
<input type="checkbox"/>	NAT-811	24 TRANSPORT	1300 N. CREEK DR.	SAGINAW	TX	76179	USA	
<input type="checkbox"/>	NAT-531	30TH STREET MOTORS	29 N 30TH ST	LAS VEGAS	NV	89101	USA	
<input type="checkbox"/>	NAT-812	3P DELIVERY	1851 WEST OAK PARKWAY	MARIETTA	GA	30062	USA	
<input type="checkbox"/>	NAT-1234	3ZERO3 MOTORSPORTS	8065 W. 48TH AVE.	WHEAT RIDGE	CO	80033		
<input type="checkbox"/>	NAT-1262	502 MOTORING LLC	11710 SHELBYVILLE RD.	LOUISVILLE	KY	40243		
<input type="checkbox"/>	NAT-908	A BETTER RESTORATION	7000 N. BROADWAY	DENVER	CO	80221	USA	
<input type="checkbox"/>	NAT-285	A.G. WASSENAAR, INC.	2180 S IVANHOE ST E	DENVER	CO	80222	USA	http://www.b
<input type="checkbox"/>	NAT-532	AA PRESTIGE AUTO CENTER	1719 INDUSTRIAL RD	LAS VEGAS	NV	89102	USA	
<input type="checkbox"/>	NAT-1869	AAMCO	12156 SAN PABLO AVE.	RICHMOND	CA			
<input type="checkbox"/>	NAT-941	ABBOTT LABS	22221 E. BELLEVIEW PL.	AURORA	CO	80015	USA	
<input type="checkbox"/>	NAT-1586	ABRA AUTO BODY	9115 COMMERCE CENTER CIRCLE	HIGHLANDS RANCH	CO	80129		
<input type="checkbox"/>	NAT-1587	ABRA AUTO BODY AND GLASS	10128 W. CHATFIELD AVE.	LITTLETON	CO	80128		

After selecting the account to add, the screen below will appear which will allow you to customize any of the fields not shaded in Blue. Click “OK to Charge” and select the proper terms.

National Account

Address Info

Customer ID: Cust. Type:

Company:

Address 1:

Address 2:

Address 3:

City:

State: Zip: Country:

E - Mail:

Phone: Alt. Phone:

Mobile: Fax:

Acct Info

OK to Charge

Credit Status: Credit Limit:

Terms:

Due Days:

Finance Charge:

Discount Code:

Require PO PO No.

Require VIN Driver Required

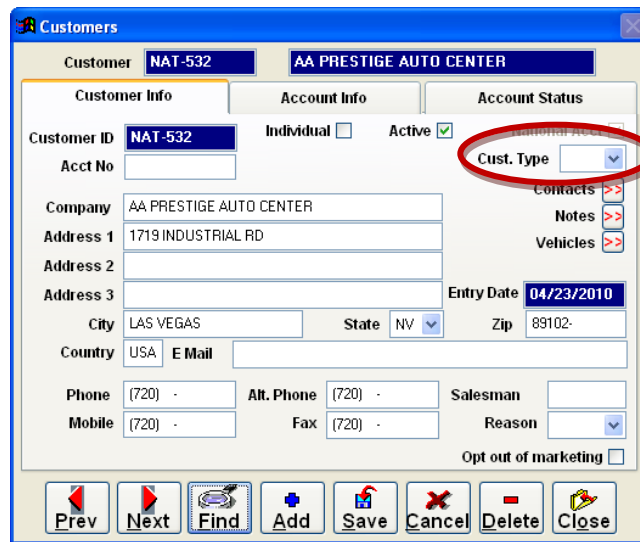
Require Unit# No Repair Validation

Shop Supplies Off Internal Customer

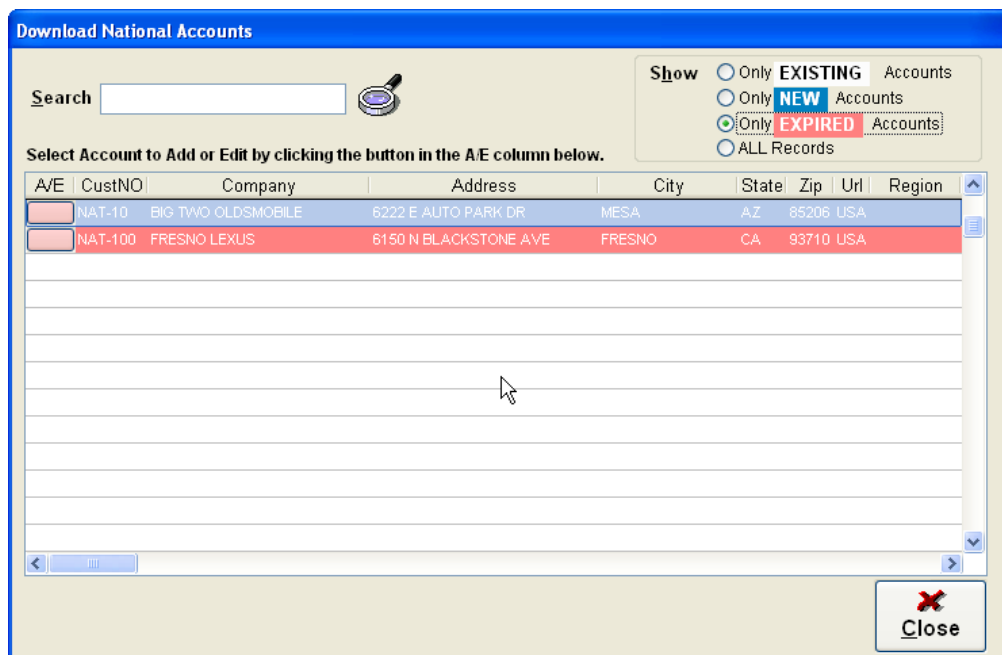
The system will now prompt you if you try to save as a Cash Account when OK to Charge is checked.



Notice in the Customer file that the National Acct Checkbox is checked, but grayed out. This is to insure that National Account customers are managed only from the National Account Maintenance screen.



To view EXPIRED national accounts – those no longer on the approved list – choose the radio button on the right that says “Only EXPIRED Accounts”. This will compare the approved list maintained by Big O to the list in your database and change the status accordingly.

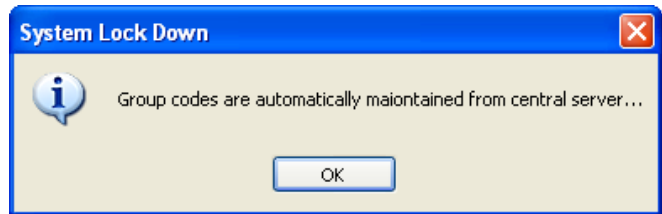


Standardized Codes

Master Codes

Go to Inventory>Maintenance>Master Codes – all Master Codes are maintained centrally and can only be added or edited through the central server now.

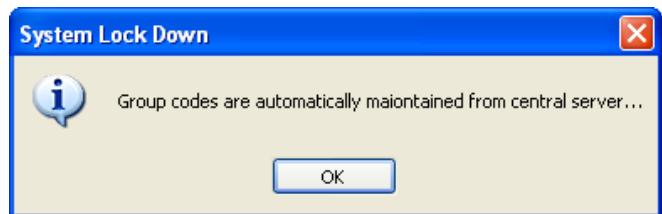
Master Code	Description	Sort Code
FEE	FEES AND EXPENSES	005
OTD	OTHER TIRE DEPT	002
SHP	SHOP SUPPLIES	007
SVC	SERVICE	004
TID	TIRE/SERVICE DISCOUNTS	003
TIR	TIRES AND WHEELS	001
TRT	TIRE TAX	006



Group Codes

Go to Inventory>Maintenance>Group Codes – all Group Codes are maintained centrally and can only be added or edited through the central server now.

Group Code	Description	Sort Code	Master Code
ACPL	AC PARTS & LABOR		SVC
ADV	LOW COST/ECONOMY TIRES		TIR
ALPL	ALIGNMENT PARTS & LABOR		SVC
BATA	BATTERIES & LABOR		SVC
BOSU	BIG O II EXCLUSIVE TIRES		TIR
BOT	BIG O TIRES		TIR
BPL	BRAKE PARTS & LABOR		SVC
DSCS	SERVICE DISCOUNTS/COUPONS		FEE
DSCT	TIRE DISCOUNTS/COUPONS		TID
DSPF	DISPOSAL FEES		FEE
ENVF	ENVIRONMENTAL FEES		FEE
FEPL	FRONT END PARTS & LABOR		SVC
FET	FET		FEE
FLSH	FLUSHES		SVC
FLUSH	FLUSH PARTS & LABOR		SVC
LOF	OIL CHANGE PARTS & LABOR		SVC



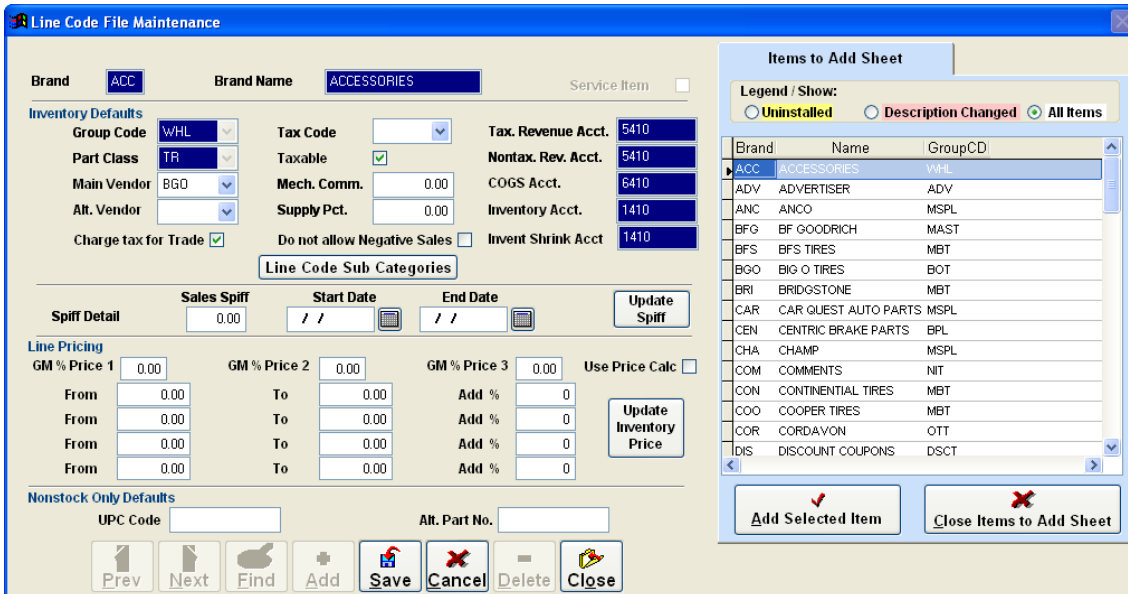
Line Codes

Go to Inventory>Maintenance>Line Codes – This opens the Line Code File Maintenance screen and to the side, the Items to Add Sheet defaults to the Uninstalled line code view (compared to your existing system).

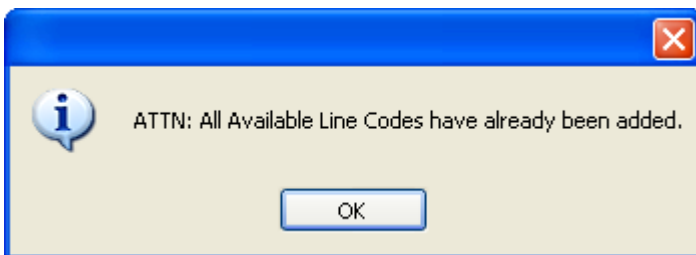
You can update descriptions in your file by selecting the “Description Changed” radio button, highlighting the item in question and selecting “Add Selected Item”. Centrally managed fields will be updated including description, GL accounts and Group Codes.

Fields shown in blue on the left side of the screen (your system fields) cannot be changed, will be updated by the central server. Any un-shaded fields, such as pricing, commission, shop supplies etc. can be adjusted to meet your individual requirements.

To see all approved line codes, select the All Items radio button on the right. Those items highlighted in yellow will already be in your existing system, those highlighted in Pink are in your system but with a different description. To add any other to your system, simply click to highlight and press "Add Selected Item".



Your line codes are up to date if there are no uninstalled line codes and there are no description changes pending. When you click Add you will see the following dialog box:



When new line codes or descriptions are available the Line Code Maintenance screen will be available again.

Service Items

Go to Inventory >Maintenance>Service Items– as with line codes, service items may only be added to your system through the centrally managed server.

To view all service items, select the “All Items” radio button. Those in your system currently are shown in Yellow, those in your system but with different descriptions are shown in Pink. To add to your system, highlight the desired item/description change and select “Add Selected Item”.

Fields shown in blue will be updated from central server; non-shaded items can be adjusted based on your individual requirements.

To view only those items managed on the central server but NOT in your system, select the “Missing Items” radio button. To add these to your system, highlight the desired Service Item and press “Add Selected Items”. You will then be able to adjust the pricing, commission etc. (non-shaded) fields to meet your individual requirements).

The screenshot shows the 'Service Item Maintenance' window. The 'Items to Add Sheet' panel is active, with the 'Legend / Show:' section set to 'Missing Items'. The table below shows a list of items:

Brand	Partno	Descrip	Groupcd
DIS	B2	BUY 2 GET 2 PROMO CREDIT DSCT	
FEE	TISPB	TIRE POLICY	MSCF
LAB	ALP	ALIGNMENT PREPAID	ALPL
LAB	INSPECTSI		MSPL
LAB	ML	MAINTENANCE LABOR	MPL

To view those items that are currently in your system but having different descriptions, select the "Description Changed" radio button. To update any item in your system, highlight the item to be changed and select "Add Selected Item". Only the description will be updated.

The screenshot shows the 'Service Item Maintenance' window with the 'Description Changed' radio button selected in the 'Legend / Show:' section. The 'Description' field is circled in red and contains 'TIRE TAX'. The 'Items to Add Sheet' table shows the 'STATE TIRE TAX' item highlighted in blue, also circled in red:

Brand	Partno	Descrip	Groupcd
FEE	TIRT	STATE TIRE TAX	TIRT
LAB	SERVICE		MSPL
LAB	TIFTR	FREE TIRE ROTAION	TIRL

Tire Adjustments/Warranties

The tire adjustment process has changed with the removal of the 'Zero the Cost' option. This was done to preserve the true GP% at the end of the day and allow the adjustment cost to be posted into accounting correctly.

To learn more about this process go to <http://www.vitech-net.com/TireAdjustments.pdf>

Tire adjustment print out that is used for adjustments returned to the warehouse has been modified to show the reference number at the top of the report rather than each detail line and the claim number now located on each detail line. The Shop name and address is now in the lower left corner next to the signatures

TIRE ADJUSTMENT RETURNS WORKSHEET

Reference Number GH-009998

Brand	Part Number	Description	Quantity	Adjustment Date	Vendor Code	Claim No.
ADV	TTH42	225/55R16 95H TEMPEST TOURING HR/VR BLK	1	01/15/2010	BIGOPAR	12222
BGO	007-87	265/70R17 115S BIG O BIG FOOT A/T ALL TERRAIN	1	02/09/2010	BIGOPAR	DFDFDFDFDF

**BIG O TEST # 6133 006133
1000 MAIN TEST RD
TEST CITY, CO 80015**

Returned By: _____

Received By: _____

POS Menu

There are the new enhancements in version 8.8:

Column Sorting on Main Menu Repair Screen

The Salesman Column and the Promised Time now sorts and sorts correctly.

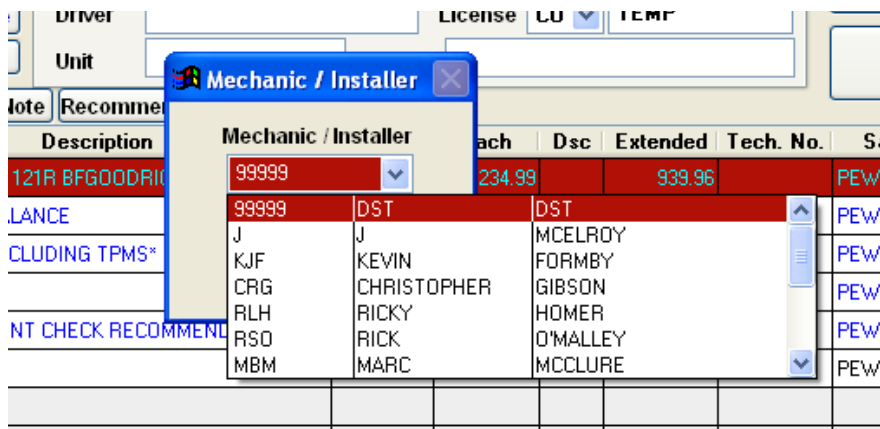
Edit Pay

Previously if anyone attempted to open this process and the button was password protected, the password box would pop up and if you entered a non-authorized user, you would see the message that you didn't have access. However, you would still be able to get in and this has been corrected.

In addition the Edit Pay function used to allow you to change Cash pay to NATL account can no longer be done.

Mechanic/Installer Selection

This field used to allow no value; anything could be entered regardless of whether it was a real employee. This has been changed and requires the selection of a mechanic/installer on each invoice.



Quote Screen

The salesman who created a quote will now be saved on that quote with a column added to the quote screen to reflect the originator of the quote.

Repair Shop System

Repair Shop System Main Screen Date: 04/23/2010

2 or more days Yesterday 1 HR to Promise Past promised

Open Repairs Quotes Scheduled Invoiced Voided

View Quotes created between 03/24/2010 and 04/24/2010 Refresh

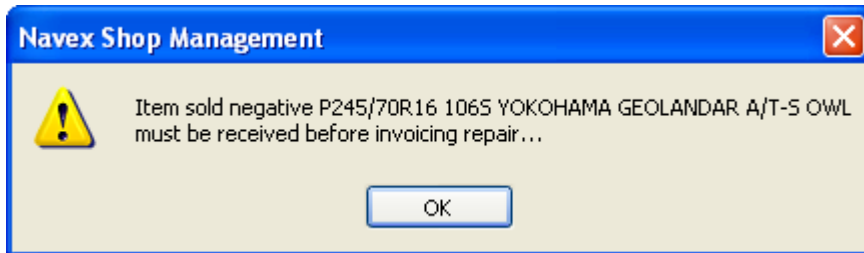
Quoted	Scheduled	Order	Sales	Status	Customer	Vehicle	License	Total
03/30 03:26 PM	/ : AM	23411	PEW	QUOTE	WACHENDORF, JILLAINA	2006 ACU MDX	707BMA	650.77
03/31 07:16 AM	/ : AM	23422	RSO	QUICK	ZOELLNER, JACK		-99999	869.08
04/01 10:20 AM	/ : AM	23467	RSO	QUICK	CUNY, JOHN & KAY		-99999	625.43

0%

New Repair Carry Out Bill Natl Acct Outside Purchase Void Exit

Negative Sales

A control has been added that will require that items sold negative be received or adjusted before a ticket can be invoiced. This is a selective feature and can be enabled or disabled by Navex depending on the dealer's preferences. If enabled it will be global to all product sold by the dealer.



Outside Purchase

The Add Button had been changed to “Add Item to Return”, and a tool tip will appear when you mouse over for easier understanding.

Cost Updating from Average

The unit cost and extended cost are now updated for stocking items with the current average cost after receiving items at a cost different than currently reflected in the inventory master.

Brand	Part No.	Description	Qty / Hrs	Unit Cost	Ext. Cost	Price	Ext. Price	Profit	Margin
INT	I-24	INTERSTATE BATTERY I-24	1.00	49.46	49.46	81.95	81.95	32.49	39.6%
				Totals	49.46	81.95	32.49	39.6%	

In the example shown above, this invoice was generated with a higher average cost for this battery shown in the Inventory Master screen. Receiving w/o a PO at a lower cost, (because on hand was negative and had to receive before closing invoice) and then closing the invoice updated the Unit Cost and Extended Cost fields, reflected when you go back into the invoiced order and look at the details button.

Brand	Part No.	Description	Qty / Hrs	Unit Cost	Ext. Cost	Price	Ext. Price	Profit	Margin
INT	I-24	INTERSTATE BATTERY I-24	1.00	45.99	45.99	81.95	81.95	35.96	43.9%
					Totals	45.99	81.95	35.96	43.9%

Deleted Received Outside Purchases

Once Outside Purchase Parts have already been received into the system through the OP screen, and then are deleted from the ticket, they are automatically sent to the Return File without asking in advance, preventing parts from remaining in limbo.

REPAIR ORDER FOR ALEX SMITH, , - Phone: (970) 759-4045

Status: ESTIMATE Total: \$853.99 Order No.: 23609 Opened: 04/23/2010 03:58 PM Promised: 04/23 05:00 PM Empl. No.: 99999 Mileage: 35000 Save Old: N	Vehicle: Year 2008, Make JEEP TRUCK, Model GRAND CHEROKEE, Engine V8-287 4.7L SOHC, Driver, License CO JU3JU5, Unit	Subtotals: Save, Complete, Invoice, Cancel
---	---	--

Brand	Part No	Description	Unit Cost	Ext. Cost	Price	Ext. Price	Tech. No.	Sales	O	R
YOK	01236	P245/70R16 106S YOKOHAMA GE	2.99	571.96	99999				Y	N
LAB	TIMB	MOUNT AND BALANCE	5.00	60.00	99999				N	N
		FREE STEM EXCLUDING TPMS			99999				N	N
		TIPSN			99999				N	N
		FREE ALIGNMENT CHECK RECOMMENDED			99999				N	N
FEE	FEETD	TIRE DISPOSAL FEE	4.00	2.40	9.60	99999			N	N
FEE	TIRTX	STATE TIRE TAX	4.00	1.50	6.00	99999			N	N
RHW	TPP	TIRE PROTECTION PLAN	4.00	18.59	74.36	99999			N	N
OPP	OPBAT	DURALAST (OP RECD: OPP-45678)	1.00	85.00	85.00	99999			N	N

Navex Shop Management
Sending this item to Return File...
OK

F2 Quick F3 Package F4 Tire F5 Catalog F6 Part F7 Service QP Ord Reprint Delete

Invoice History

When accessing customer history from the body of a repair order then after closing the history screen and immediately clicking the tire button to add a tire had caused errors. This has been fixed.

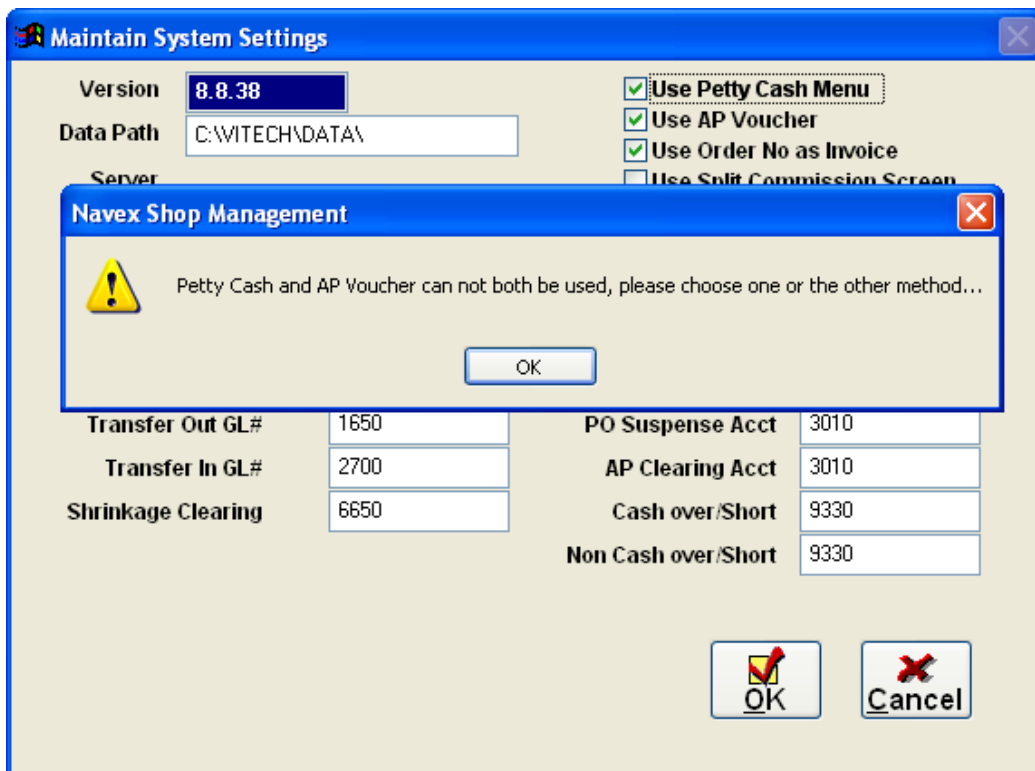
Forms

The font size has been reduced on estimates, work orders and invoices to allow more characters to fit into the part number, description field.

System Maintenance

AP Voucher/Petty Cash

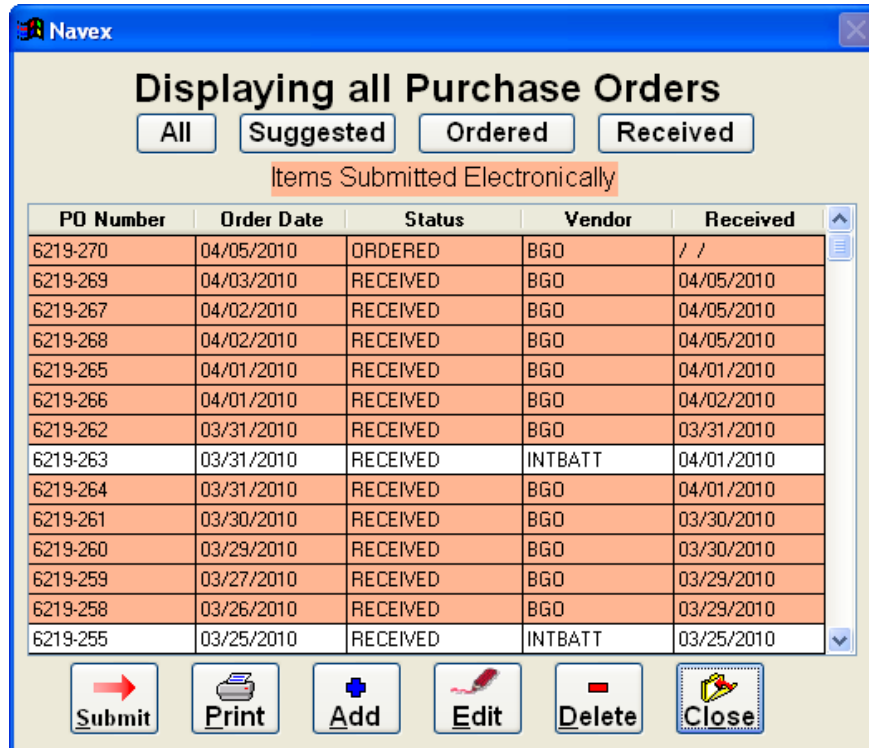
In System Maintenance, the user must select either Petty Cash or AP Voucher, both cannot be selected now.



Inventory Management

Purchase Order Screen

Added color coded items to reflect orders already electronically submitted



Adding Items to Suggested Orders

Previously when editing a suggested order then choosing “Post and Order”, items edited or added were being discarded. This has been fixed to save all changes and additions prior to posting.

Purchase Order Deletion

An error that occurred when creating a Suggested Order and immediately attempted to delete that same order has been fixed.

Bolt Patterns

When entering new Inventory items and selecting the bolt pattern button, the list did not sort correctly. This has been corrected.

Price Updates

The Vendor and PR Class will now be downloaded from the line file.

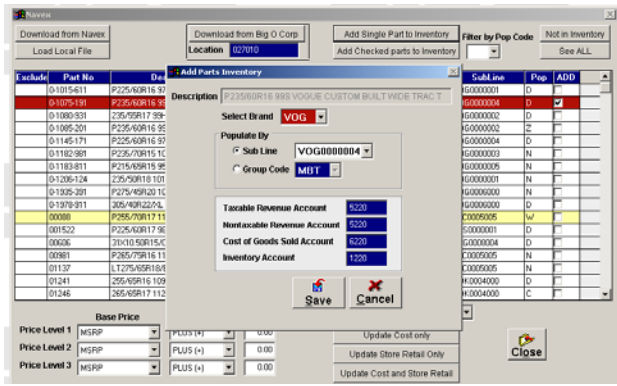
The Price Update tool which allows you to download pricing and add items directly from the Big O Extranet site has also been revised. The new screen has two new columns called "sublines" and "pop codes".

The ability to filter by Pop Code has also been added. Use the dropdown arrow to sort the file by the desired pop code to determine which items to add to your local inventory.

Exclude	Part No	Description	New Cost	New MSRP	Old Cost	Old MSRP	Brand	Subline	Pop	ADD
	0-1015-611	P225/60R16 97S VOGUE CUSTOM	172.16	229.99	0.00	0.00	VOG		D	<input type="checkbox"/>
	0-1075-191	P235/60R16 99S VOGUE CUSTOM	148.25	197.99	0.00	0.00	VOG		D	<input type="checkbox"/>
	0-1080-931	235/65R17 99H VOGUE CUSTOM B	197.62	263.99	0.00	0.00	VOG		D	<input type="checkbox"/>
	0-1095-201	P235/60R16 99H VOGUE CUSTOM	193.66	259.99	0.00	0.00	VOG		D	<input type="checkbox"/>
	0-1145-171	P225/60R16 97H VOGUE CUSTOM	182.87	243.99	0.00	0.00	VOG		D	<input type="checkbox"/>
	0-1182-941	P205/70R15 95S VOGUE CUSTOM	99.59	133.99	0.00	0.00	VOG		D	<input type="checkbox"/>
	0-1182-951	P215/70R15 97S VOGUE CUSTOM	104.62	139.99	104.62	139.99	VOG		D	<input type="checkbox"/>
	0-1182-981	P235/70R15 102S VOGUE CUSTOM	120.71	161.99	0.00	0.00	VOG		D	<input type="checkbox"/>
	0-1183-811	P215/65R15 96S VOGUE CUSTOM	119.73	159.99	0.00	0.00	VOG		D	<input type="checkbox"/>
	0-1204-500	245/40R20 XL 99H VOGUE CUSTO	204.15	273.99	0.00	0.00	VOG		D	<input type="checkbox"/>
	0-1206-124	235/50R18 101V VOGUE CUSTOM	203.62	271.99	0.00	0.00	VOG		D	<input type="checkbox"/>
	0-1206-600	215/50R17 XL 95V VOGUE CUSTO	120.66	161.99	0.00	0.00	VOG		D	<input type="checkbox"/>
	0-1935-391	P275/45R20 106S VOGUE CUSTOM	208.86	279.99	0.00	0.00	VOG		D	<input type="checkbox"/>
	0-1978-911	305/40R22 XL 114S VOGUE CUSTO	254.07	339.99	0.00	0.00	VOG		D	<input type="checkbox"/>
	00088	P255/70R17 110T MICHELIN LTXM	156.65	0.00	0.00	0.00	MIC	000505	W	<input type="checkbox"/>
	001522	P225/60R17 98T BRIDGESTONE B	159.64	188.99	0.00	0.00	BFS	000001	D	<input type="checkbox"/>
	00210	285/35R24 110V YOKOHAMA PARA	254.54	373.99	254.54	373.99	YOK	000600	Z	<input type="checkbox"/>

Checking multiple items to add to your inventory will bring up the Add Checked Parts to Inventory button. Selecting this button will automatically add all items to your inventory and will fully complete all the required fields in the inventory record, as the example below shows.

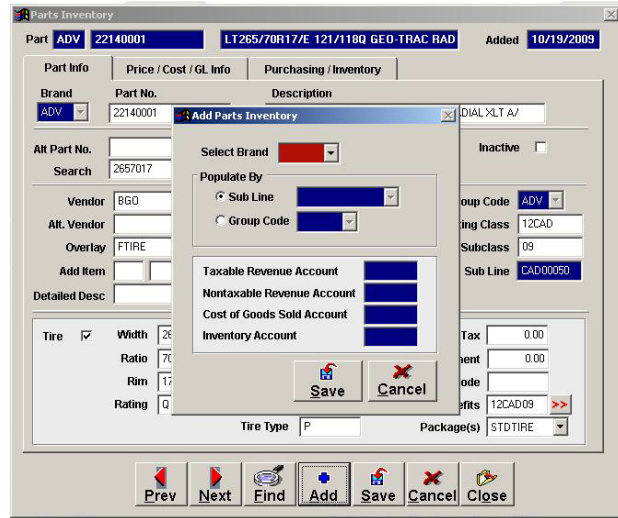
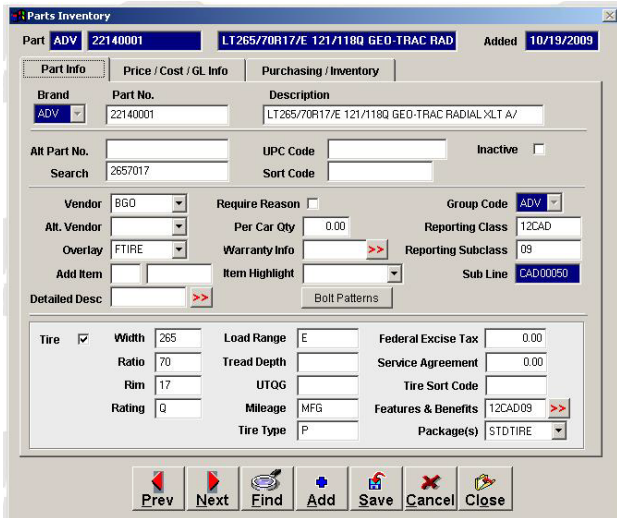
Choosing to add a Single Part to Inventory will bring up the Add Parts Screen, filling in the required fields automatically with the correct Group Codes and GL Accounts.



Adding Non-Big O Inventory Parts

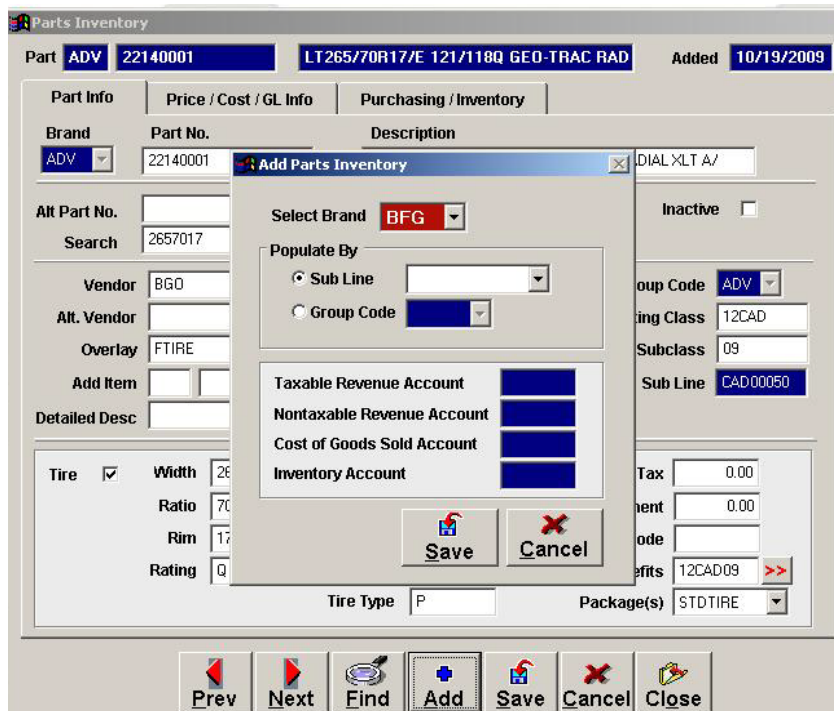
To add non-Big O parts into the system you will go into the Inventory section from the Main Menu by selecting **Inventory or Alt+2**. Once in the inventory section select **Parts Inventory or Alt+2**, which will take you to the **Part Number Lookup** screen.

Clicking either the **OK** or the **Close** Icons will bring you to the **Parts Inventory Screen**, where you can add parts.

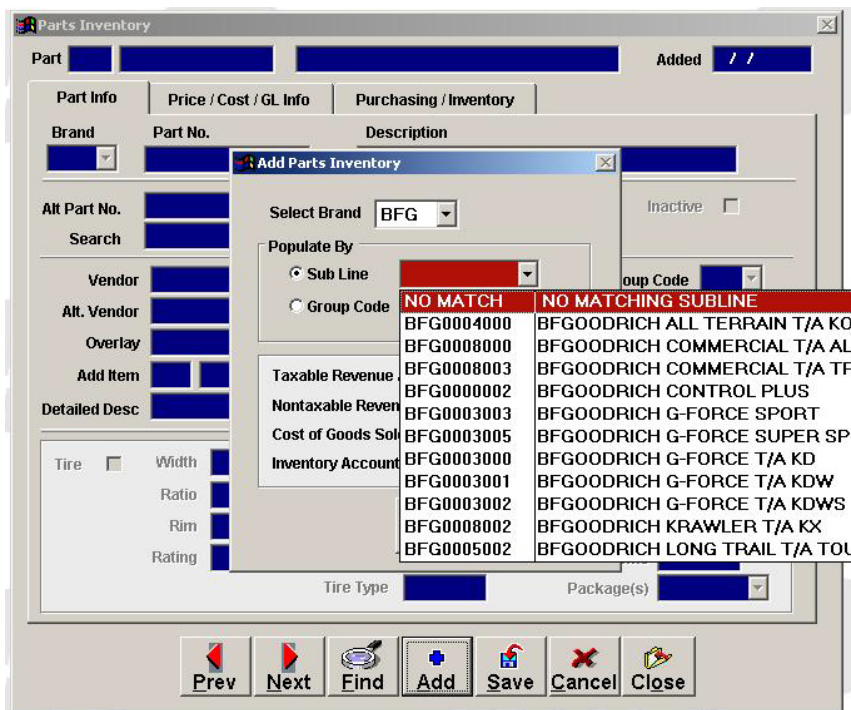


In order to add a part click the **Add** icon located at the bottom of the window in between the Find and the Save icons. This will bring up an additional new window entitled **Add Parts Inventory**. This is the tool used to add non-Big o parts into the system. There are three different scenarios that could occur while using this tool and this will cover all three.

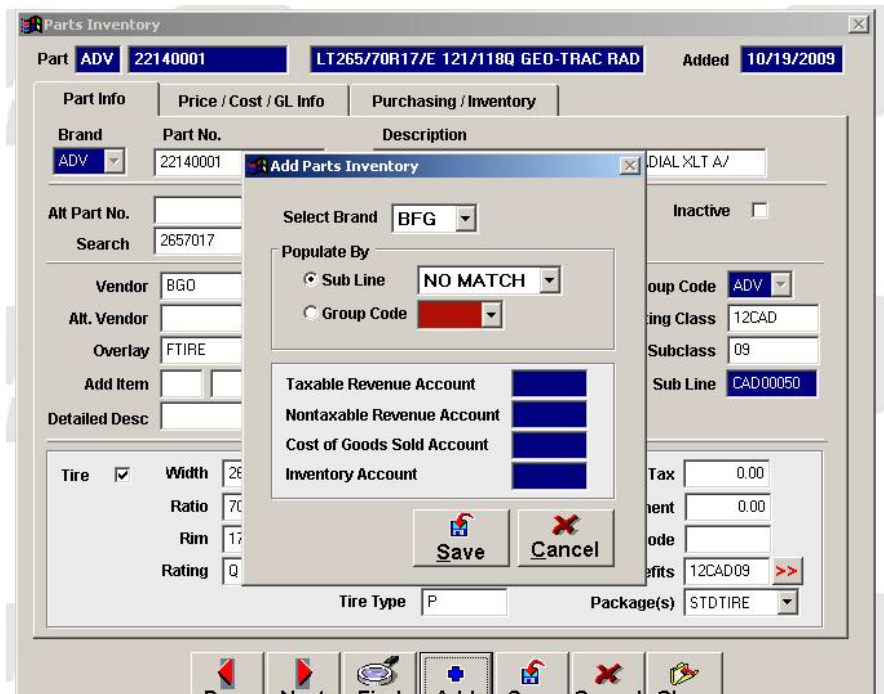
Using BFG as an example – to add a part first you must select the brand from the first drop down



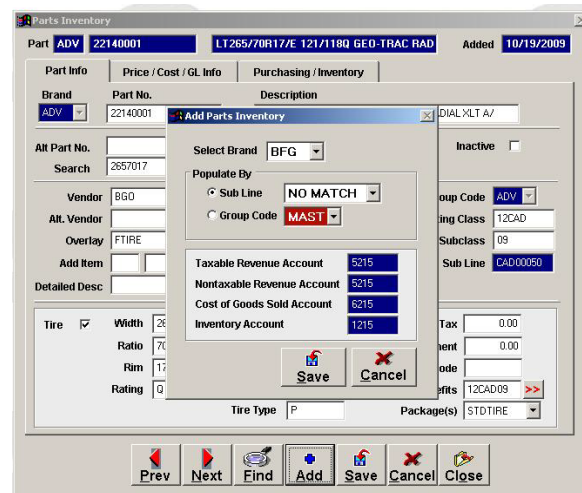
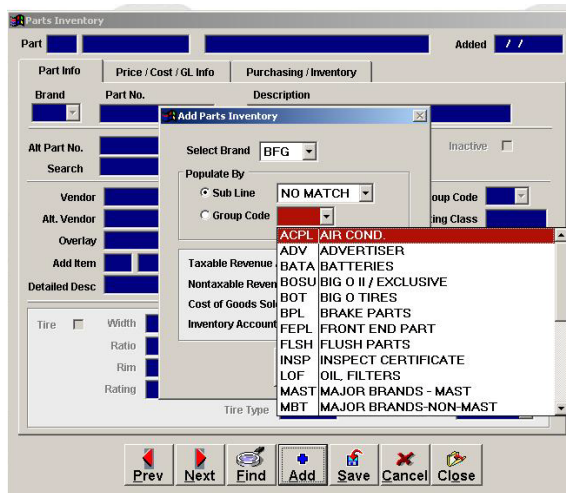
Here we have selected BFG. The next step is to select a sub line from the dropdown menu provided.



The first two scenarios that will be covered will be if A. there is no matching sub line for the product, and B. the product has no sub line. The procedure for either is the same. You would select NO MATCH from the drop down menu.



Next you will need to select a group code from the group code drop down menu.



Once the group code is selected, the account codes are automatically generated and **cannot** be changed. Clicking the save icon will take you to the Parts Inventory window where you will add the part. All of the codes and account information will carry over to this screen, and **cannot** be changed. Once all of the part information has been entered click the Save icon, and the part has been added to the system.

The screenshot shows the 'Parts Inventory' window with the following fields and values:

- Part: BFG, Added: 03/10/2010
- Brand: BFG, Part No.: [empty], Description: [empty]
- Alt Part No.: [empty], UPC Code: [empty], Inactive:
- Search: [empty], Sort Code: [empty]
- Vendor: [empty], Require Reason: , Group Code: MAST
- Alt. Vendor: [empty], Per Car Qty: 0.00, Reporting Class: [empty]
- Overlay: [empty], Warranty Info: [empty], Reporting Subclass: [empty]
- Add Item: [empty], Item Highlight: [empty], Sub Line: [empty]
- Detailed Desc: [empty], Bolt Patterns: [empty]
- Tire: Width: [empty], Load Range: [empty], Federal Excise Tax: 0.00
- Ratio: [empty], Tread Depth: [empty], Service Agreement: 0.00
- Rim: [empty], UTQG: [empty], Tire Sort Code: [empty]
- Rating: [empty], Mileage: [empty], Features & Benefits: [empty]
- Tire Type: [empty], Package(s): [empty]

Buttons at the bottom: Prev, Next, Find, Add, Save, Cancel, Close.

The third scenario follows the same steps as described earlier. However, in this case there will be a matching sub line. When this sub line is selected, the rest of the information in the window – including group code – will automatically generate. The steps beyond this window for adding the part will remain the same as above.

The screenshot shows the 'Parts Inventory' window with an 'Add Parts Inventory' dialog box open. The dialog box contains the following information:

- Select Brand: BFG
- Populate By:
 - Sub Line: BFG0004000
 - Group Code: MAST
- Taxable Revenue Account: 5215
- Nontaxable Revenue Account: 5215
- Cost of Goods Sold Account: 6215
- Inventory Account: 1215

Buttons at the bottom of the dialog: Save, Cancel.

Buttons at the bottom of the main window: Prev, Next, Find, Add, Save, Cancel, Close.

Parts Return

In the background tables, we've added the Inventory Account field to parts returns. This will benefit the integrated accounting users.

End of Day

Petty Cash/AP Vouchers

If APV is turned on, the Petty Cash Button will not be visible

Corporate Charge/National Account Values

These items are now locked and can no longer be edited at EOD. If values are wrong they will need to be corrected through the repair order screen.

End of Day

Cash	Starting Day Cash	300.00	+
	Cash Sales	1,350.60	+
	Cash ROA	59.99	+
	Payouts	0.00	-
	Checks Cashed	0.00	-
	Total	1,710.59	=
	Cash Counted	0.00	-
	Difference	-1,710.59	=
Checks	Checks from Sales	61.40	+
	Checks ROA	0.00	+
	Checks Cashed	0.00	+
	Total	61.40	=
	Checks Counted	0.00	-
	Difference	-61.40	=
Deposit	Leave in Drawer	300.00	-
	Cash to Deposit	-300.00	+
	Checks to Deposit	0.00	+
	Total Deposit	-300.00	=
	Deposit Over/Short	-1,771.99	=

Pay Type	Calc. Totals	Man. Counts	Difference	View
CASH	1710.59	0.00	-1710.59	>>
CHECK	61.40	0.00	0.00	>>
CORP	1383.04	1383.04	0.00	>>
DEBT	884.17	0.00	-884.17	>>
DPA	59.99	59.99	0.00	>>
GE	60.31	0.00	0.00	>>
VISA	2666.47	0.00	0.00	>>
GFC	0.00	0.00	0.00	>>
AMEX	0.00	0.00	0.00	>>
DISC	0.00	0.00	0.00	>>
Totals	6825.97	1443.03	-2594.76	>>

Settlement Code:

Settlement Amt.:

End of Day Comments

→ Post
✖ Cancel

AP Vouchers/Accounting

TIAB Posting

Changed to use Post Day instead of begin and end date.

ROA

The ROA accounting posting date now sequences to the next calendar date. Fixed bug on the ROA report which left off unapplied credits.

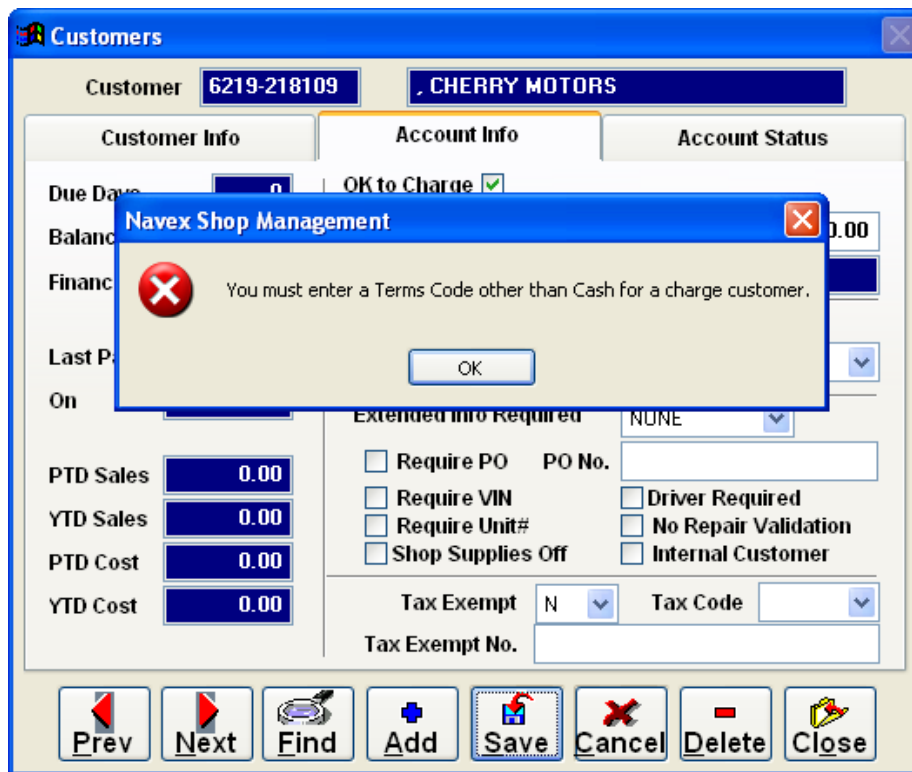
AP Vouchers

When processing AP Vouchers it was possible to change the pre-populated GL or AP Voucher entries. You can now change the description of those entries but will not be able to change the entry code or amounts. You can still add additional AP voucher codes.

Customer Maintenance

Charge Customers

If a customer is set up to Charge, record cannot be saved unless valid terms are selected. The "OK to Charge" function now defaults to no.



Navex Central Files Downloader

The Central File downloader is a service that is installed separately from POS that communicates with the Navex Central Server to download the latest GL account numbers, sub-category files, line files, group codes, master codes, service items, and features and benefits.

Standardized DOT Numbers

The requirement to use DOT numbers will now automatically be set when adding tires from Price Update. For existing tires in inventory or adding tires manually, if the overlay is set to 'FTIRE' and saved, it cannot be changed to another value. All non-tire parts will not be affected by this change.

Parts Inventory

Part: **ADV** 2000047 235/75R15 105T SAILUN TERRAMAX H/T Added: 03/10/2010

Part Info Price / Cost / GL Info Purchasing / Inventory

Brand: **ADV** Part No.: 2000047 Description: 235/75R15 105T SAILUN TERRAMAX H/T OWL

Alt Part No.: UPC Code: Inactive:

Search: 2357515 Sort Code: Bolt Patterns: [button]

Vendor: **BGO** Require Reason: Group Code: **ADV**

Alt. Vendor: Per Car Qty: 0.00 Reporting Class: 12CAD

Overlay: **FTIRE** Warranty Info: >> Reporting Subclass: 17

Add Item: Item Highlight: Sub Line: **TBC00040**

Detailed Desc: >> Bolt Patterns: [button]

Tire Width: 235 Load Range: SL Federal Excise Tax: 0.00

Ratio: 75 Tread Depth: Service Agreement: 0.00

Rim: 15 UTQG: 500 A B Tire Sort Code:

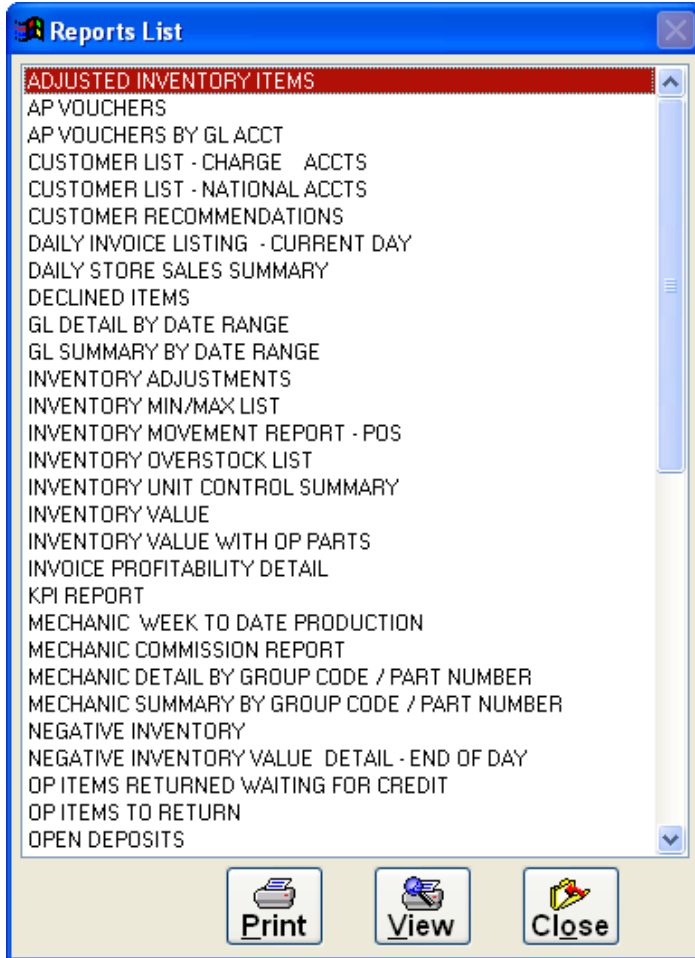
Rating: T Mileage: MFG Features & Benefits: 12CAD17 >>

Tire Type: Package(s): **STD TIRE** v

[Prev] [Next] [Find] [Add] [Save] [Cancel] [Close]

Updated Report Menu

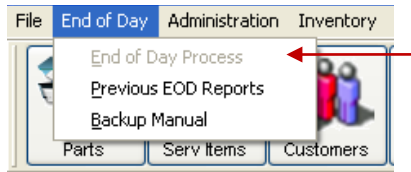
The Report Menu has been enhanced so that it expands the view of the available reports listed for quicker access and better visibility. In the past when a report was opened and closed it would close the Report Menu. Now when a report is opened and closed the report will now return to the Report Menu listing screen.



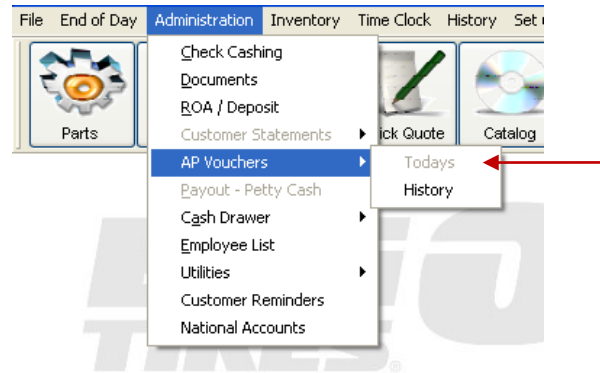
After Hours Updates

Two changes have been made when logging in after hours:

- End of Day Process is disabled

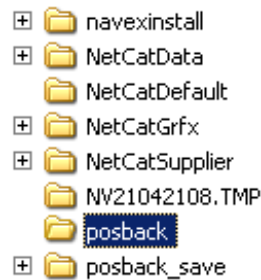
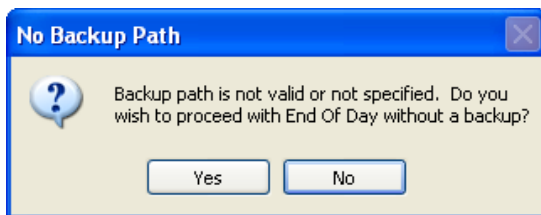


- AP Voucher creation is disabled



End of Day Backup

In the past when there was no backup path specified the system would still let you run end of day process. This would create a point of failure if data recovery was required. Now the system will still prompt you that a backup path is missing or is not valid, but if you proceed to continue without a backup path the system will automatically create a 'posback' folder under the C drive as a backup point.



Updated Inventory Value w/ OP Parts Report

The Inventory Value Report with OP Parts has been updated so when you choose to view GL Summary data, it will break down inventory on hand, Outside Purchases received but not invoiced, and removed off of a ticket waiting to be returned or waiting for credit.

End of Day Inventory Value

Run at 04/20/2010 01:55:17 PM

Close of Business: 04/17/2010

Page 1

GL Account	On hand Qty	FET	Extended Repl Cost	Extended Avg Cost
1215 - INVENTORY-MAJOR BRANDS - MAST				
Inventory Items	103.00		14,679.45	14,633.91
Outside Purchase Items	8.00		803.44	803.44
1215 - INVENTORY-MAJOR BRANDS - MAST	111.00		15,482.89	15,437.35
1220 - INVENTORY-MAJOR BRANDS-NON-MAST				
Inventory Items	206.00		20,374.30	20,264.87
Outside Purchase Items	16.00		1,275.07	1,275.07
Returned Waiting for Credit	4.00		724.00	724.00
Items to be Returned	4.00		416.00	416.00
1220 - INVENTORY-MAJOR BRANDS-NON-MAST	230.00		22,789.37	22,679.94
1240 - INVENTORY- BIG O TIRES				
Inventory Items	634.00		57,018.32	57,082.36
Outside Purchase Items	5.00		727.34	727.34
1240 - INVENTORY- BIG O TIRES	639.00		57,745.66	57,809.70
1250 - INVENTORY-BIG O II / EXCLUSIVE				
Inventory Items	394.00		24,577.27	24,531.26
1310 - INVENTORY-OTHER NEW TIRES				
Inventory Items	117.00		5,990.88	6,012.96
Outside Purchase Items	8.00		1,175.03	1,175.03
Returned Waiting for Credit	2.00		149.82	149.82
1310 - INVENTORY-OTHER NEW TIRES	127.00		7,315.73	7,337.81
1320 - INVENTORY - SNOW TIRES				
Inventory Items	152.00		9,204.79	9,175.71

Updated Sales Summary w/ Inventory Variance

The Sales Summary report has been updated to include inventory variances at the bottom of the report displaying the total in dollars.

To learn more about this report go to <http://www.vitech-net.com/InventoryVariance.pdf>

Sales Summary

Run at 08/24/2010 03:26:02 PM

Page 1

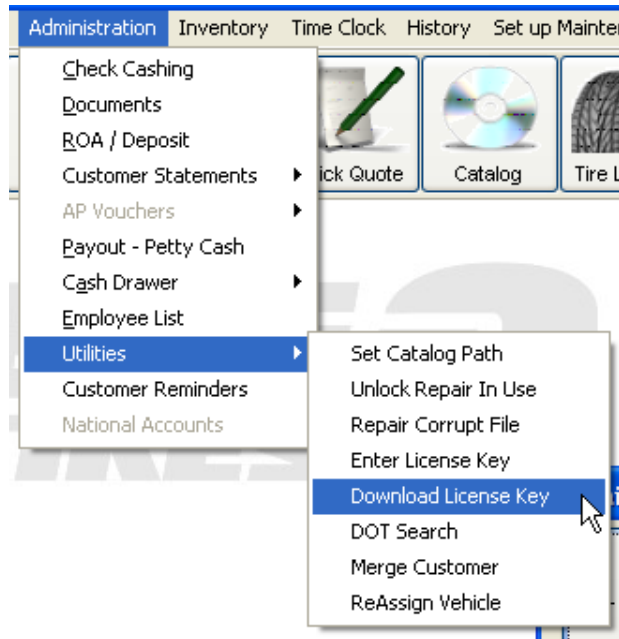
Selected Date: 08/24/2010

Sales Group	Parts		Labor		Gross Profit		Total Sales
	Quantity	Amount	Quantity	Amount	%	Dollars	
BIG O II EXCLUSIVE TIRES	4.00	\$319.96	0.00	\$0.00	35.2%	\$112.80	\$319.96
Tires And Wheels Total:	4.00	\$319.96	0.00	\$0.00	35.2%	\$112.80	\$319.96
TIRE LABOR	0.00	\$0.00	4.00	\$60.00	100.0%	\$60.00	\$60.00
WARRANTIES	0.00	\$0.00	4.00	\$41.60	100.0%	\$41.60	\$41.60
Other Tire Dept Total:	0.00	\$0.00	8.00	\$101.60	100.0%	\$101.60	\$101.60
BRAKE PARTS & LABOR	1.00	\$109.95	1.00	\$60.00	77.4%	\$131.69	\$169.95
INSPECTION CERTIFICATE	0.00	\$0.00	1.00	\$0.00	0.0%	\$0.00	\$0.00
OIL CHANGE PARTS & LABOR	6.00	\$20.95	1.00	\$12.00	66.4%	\$21.88	\$32.95
SERVICE DISCOUNTS	0.00	\$0.00	1.00	\$-32.95	100.0%	\$-32.95	\$-32.95
Service Total:	7.00	\$130.90	4.00	\$39.05	70.9%	\$120.62	\$169.95
SHOP SUPPLIES	0.00	\$16.24	0.00	\$0.00	100.0%	\$16.24	\$16.24
Shop Supplies Total:	0.00	\$16.24	0.00	\$0.00	100.0%	\$16.24	\$16.24
Sales & Service Total:	11.00	\$467.10	12.00	\$140.65	57.7%	\$351.26	\$607.75
ENVIRONMENTAL FEES	0.00	\$0.00	5.00	\$14.00	100.0%	\$14.00	\$14.00
FET	0.00	\$0.00	0.00	\$0.00	0.0%	\$0.00	\$0.00
Fees Total:	0.00	\$0.00	5.00	\$14.00	100.0%	\$14.00	\$14.00
Inventory Variance Total:							\$-118.91
Sales, Service, & Fees Total	11.00	\$467.10	17.00	\$154.65	77.8%	\$484.17	\$621.75

TIRE TAX	\$4.00
SALES TAX	\$43.57
Taxes And Internal Sale Total:	\$47.57

Centrally Managed Navex License Key

The Navex License Keys are now managed centrally from the Navex Central Server and users can download a new license key when needed. In the past this use to be a manual process which included Navex support. Now going to Administration>Utilities>Download License Key will update your system.



Version 8.7 – Initial Release January 2009

Independent Printer Support - NComputing

Users can now select different default printers on each NComputing system when setting up printing for POS. This will eliminate the need to choose a printer from the drop down list when printing estimates, work orders, and reports.

New Reports

There are five new reports that are adding to version 8.7:

- AP Vouchers by GL Account

The AP Voucher by GL report displays AP Voucher details for a specified date range. The report is grouped by GL account, GL Description, and AP Voucher details summarizing the total for each account at the bottom.

- Customer List – Charge Accounts

The Customer List – Charge Accounts report displays charges made to any corporate charge accounts. This report is a conditional report, meaning that it will only capture data from customer accounts setup as Charge account.

- Customer List – National Accounts

The Customer List – National Accounts report displays active National accounts. This report is a conditional report, meaning that it will only capture data from customer accounts setup as National accounts

- Declined Items

The Declined Items report displays parts and services declined by customers for a specified date range. The report provides details of the services and parts declined and are sorted by order number, invoice number, and date in ascending order.

- Inventory Overstock List

The Inventory Overstock List report allows you to track which inventory items are becoming stale and not moving, or items that are overstocked and do not to be reordered.

Inventory Value Report – Includes OP Parts

A new inventory value report has been added in this version of POS. The Inventory Value W/OP Parts report now includes the outside purchase parts that have been received and is calculated into the total inventory value for the day.

SCB - SERV CENTRAL BATTERIES								
24-65	AUTOMOTIVE GROUP SIZE 24 530 CCA	2.00	0.00	40.53	81.06	43.03	86.06	
24F-65	AUTOMOTIVE GROUP SIZE 24F 530	1.00	0.00	40.53	40.53	40.53	40.53	
27-85	AUTOMOTIVE GROUP SIZE 27 675 CCA	2.00	0.00	58.73	117.46	58.73	117.46	
27F-85	AUTOMOTIVE GROUP SIZE 27F 710	1.00	0.00	58.73	58.73	58.73	58.73	
34-75	AUTOMOTIVE GROUP SIZE 34 700 CCA	3.00	0.00	52.49	157.47	53.48	160.44	
35-75	AUTOMOTIVE GROUP SIZE 35 570 CCA	3.00	0.00	48.85	146.55	49.10	147.30	
47-85	AUTOMOTIVE GROUP SIZE 47 590 CCA	1.00	0.00	55.61	55.61	55.61	55.61	
51-65	AUTOMOTIVE GROUP SIZE 51 425 CCA	2.00	0.00	43.13	86.26	43.13	86.26	
58-75	AUTOMOTIVE GROUP SIZE 58 550 CCA	1.00	0.00	48.85	48.85	48.85	48.85	
58R-75	AUTOMOTIVE GROUP SIZE 58R 610	2.00	0.00	53.53	107.06	53.53	107.06	
65-85	AUTOMOTIVE GROUP SIZE 65 850 CCA	1.00	0.00	64.97	64.97	64.97	64.97	
75DT-75	AUTOMOTIVE GROUP SIZE 35/75DT	1.00	0.00	52.49	52.49	57.49	57.49	
75DT-85	AUTOMOTIVE GROUP SIZE 35/75DT	3.00	0.00	56.13	168.39	56.13	168.39	
78-75	AUTOMOTIVE GROUP SIZE 78 700 CCA	1.00	0.00	54.05	54.05	64.05	64.05	
SCB - SERV CENTRAL BATTERIES TOTAL:		24.00	0.00		1,239.48		1,263.20	
SHK -								
71678	RF STRUT ONESTOP 71678 (OP Recd:	1.00	0.00	77.63	77.63	77.63	77.63	
71679	LF STRUT ONESTOP 71679 (OP Recd:	1.00	0.00	77.63	77.63	77.63	77.63	
71680	RR STRUT ONESTOP 71680 (OP Recd:	1.00	0.00	62.22	62.22	62.22	62.22	
71681	LR STRUT ONESTOP 71681 (OP Recd:	1.00	0.00	62.22	62.22	62.22	62.22	
72101		1.00	0.00	99.51	99.51	99.51	99.51	
72102		1.00	0.00	99.51	99.51	99.51	99.51	
SHK - TOTAL:		6.00	0.00		478.72		478.72	

Security Enhancement

The POS security has been modified to allow for more specific control over POS functions and access throughout the system. In order to prevent unauthorized access or changes to the security settings, the screen has been password protected.



Top Menu	Sub Menu	Protect	User Level
FUNCTION	VOID REPAIR	Y	3
ACCESS	CUSTOMER FILE	N	3
ACCESS	SYSTEM FILE POS	Y	0
FUNCTION	EDIT TIME CLOCK	N	0
FUNCTION	EDIT TIME SHEET	N	0
FUNCTION	INVENTORY ADJUSTMENT	Y	0
ACCESS	OPEN CASH DRAWER	N	0
FUNCTION	OVER RIDE CREDITLIMIT	N	0
ACCESS	TIME CLOCK	N	0
ACCESS	EDIT PAY TYPE	N	0
ACCESS	ROA / DEPOSITS	N	0
ACCESS	PRIOR RECEIVABLES	N	0
ACCESS	INVENTORY SCREEN POS	N	0

Credit Status Option

You can now check a customer's credit status in the ROA/Deposit screen without having to go into the Customer Statements screen. This feature is only available to systems that are integrated with QuickBooks.

Receive Payment on Account

Lookup by

Customer Name: 24/7 PLUMING AND HEATING
 Telephone No.: (303) 688-2953
Credit Status

Customer: 6224-214321 24/7 PLUMING AND HEATING
 Address: [Redacted]
 City: [Redacted] State: CO Zip: [Redacted]

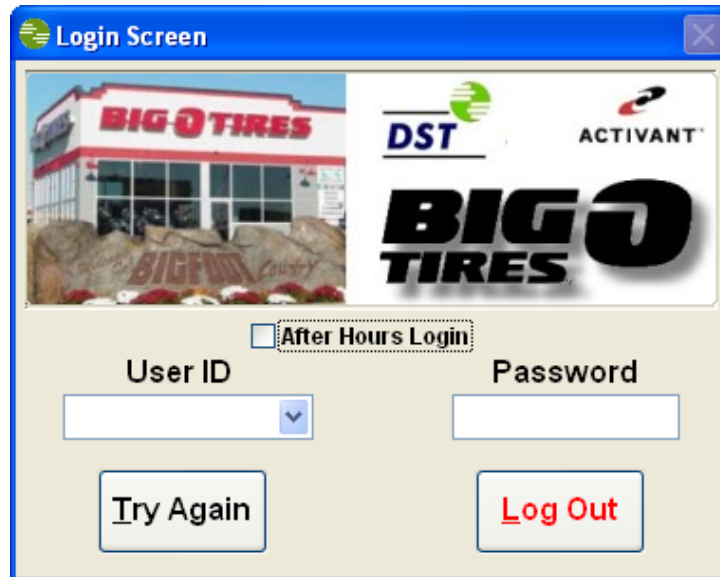
Pay Date: 02/01/2010 Pay Amount: 0.00 Pay Type: [Dropdown] Payment Reference: [Text Box]

Trans Type: [Dropdown] Description: [Text Box]

[New Customer] [Apply Credit] [Post] [Cancel]

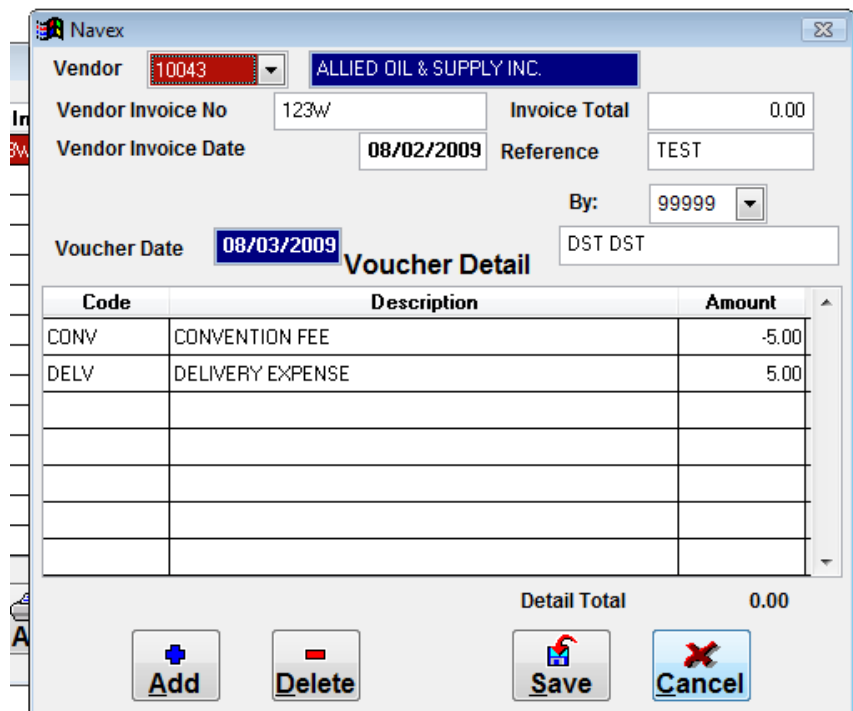
After Hours Login

The After Hours Login checkbox is now available after running the end of day process. Checking this box will allow you to login to the system without starting a new day. Once in the system most of functionality in POS is read-only and any data modification is disabled.



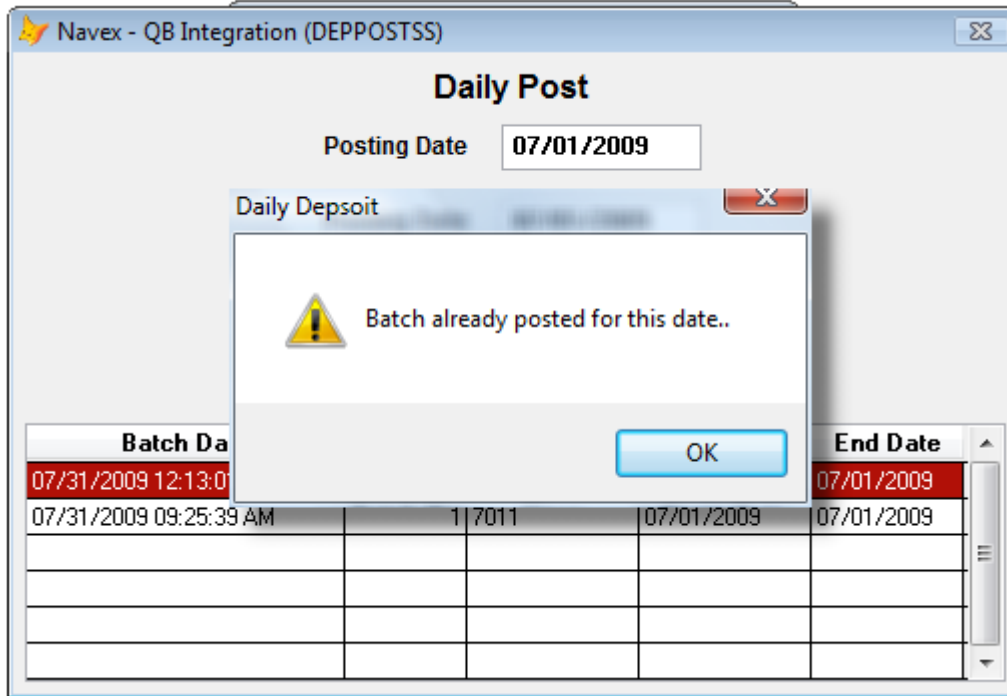
Zero Amount AP Voucher

AP vouchers are used to adjust accounting entries for purchases that have been posted. AP vouchers can now be zero-amount. Prior to creating the AP voucher, you must know what voucher you are correcting, the dollar amount, and details of the AP Voucher.



QuickBooks Batch Check

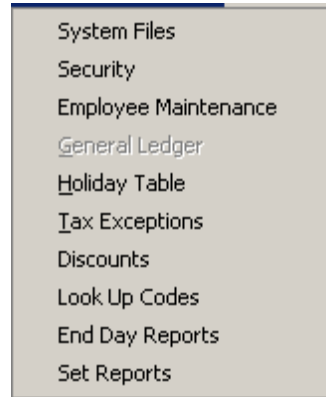
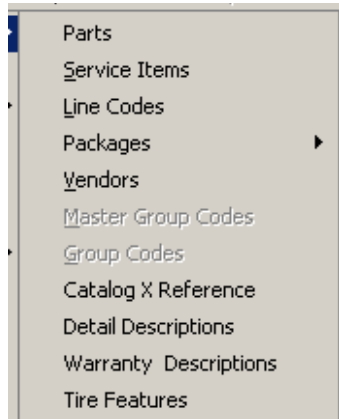
To prevent batches from being posted more than once to QuickBooks, a warning will inform you that the batch has been already posted for that day. This feature is now included in **Daily Deposit Posting, AR Posting, ROA Posting, and AP Posting** under the QuickBooks Link.



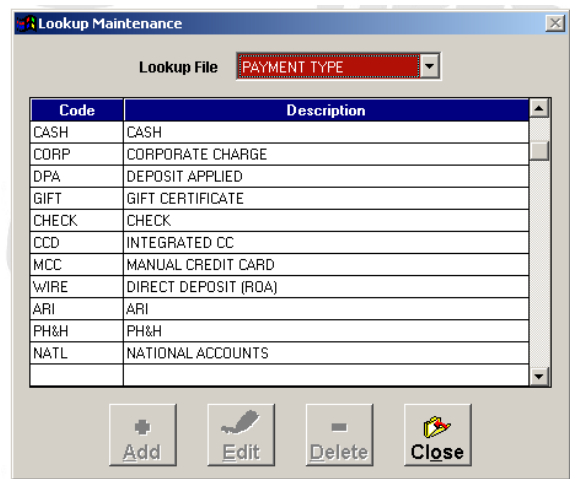
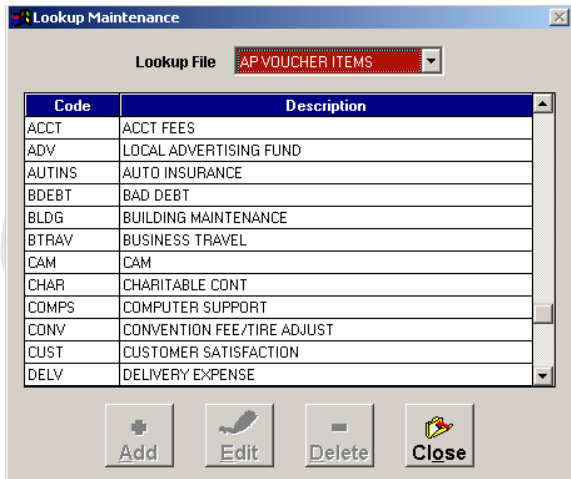
Lockdown Maintenance

In this version of POS some maintenance options have been locked down in the anticipation of code standardization:

- From the Main Menu under Inventory the **Master Codes** and **Group Codes** are grayed out.
- Under Set up Maintenance the **General Ledger** is also grayed out.



- From the Main Menu under **Set up Maintenance>Look Up Codes** the AP Vouchers and Payment Options cannot be added, edited, or deleted:



Product Received by Date Range - New

The Product Received by Date Range is a new report that has been designed to display the parts received as an outside purchase, parts received with a PO, and parts received without a PO. This report can run with a date range and shows PO information, Brand/Part number information, vendor, quantity, and costs.

Items Received

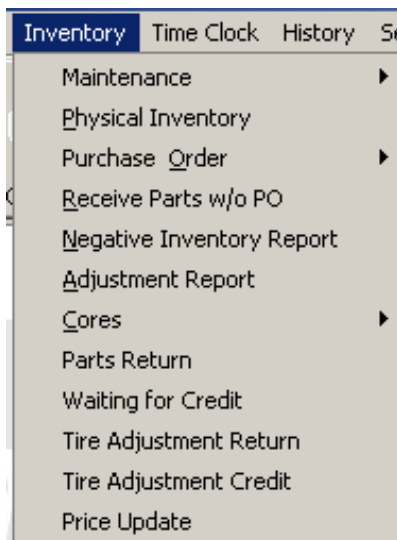
Run at 08/25/2009 08:50:10 AM
Page 1

Selected Date: 07/25/2009

	PO Number Vendor Inv#	Brand/Part Number	Vendor	Qty Received	Receive Cost	Extended Cost
Received 07/25/2009	Rec Type					
	OUTSIDE PURCHASE					
	689941	CEN 11105990	OS	1.00	17.42	17.42
	689941	CEN 11761024	OS	1.00	7.44	7.44
	689941	CEN 12161049	OS	2.00	27.03	54.06
	689941	CEN LCD598	OS	1.00	25.95	25.95
	6901-14105	OPP OPMS	SWAUTO	1.00	4.30	4.30
	OUTSIDE PURCHASE TOTALS			6.00		109.17
Received 07/25/2009	Rec Type					
	REC W/O PO					
	689941-26	CEN 118.61006	OS	1.00	5.53	5.53
	689941-26	CHA AF1696	OS	1.00	5.75	5.75
	753029	ADV 22266001	MIHI	4.00	78.00	312.00
	REC W/O PO TOTALS			6.00		323.28
07/25/2009 TOTALS				12.00		432.45

Transfer Option Removed

In single store versions of POS the Transfer option is no longer available for in-coming and out-going transfers of inventory.



AP Voucher Payment Option

The AP Voucher **Pay With** option has been removed. Under the **Vendor** drop down the choice is either **Cash** or **Vendor** code. This will insure that the payments will post to the correct GL accounts without error:

Sales Tax Summary Report

The Sales Tax Summary report has been revamped to replace the Sales Tax Detail, Sales Tax Summary, and Sales Tax Worksheet.

Start of Business: 07/01/2009
 Close of Business: 07/31/2009

Invoice Date	Gross Sales	NON Taxable Sales				Taxable Sales	Sales Tax Collected
		Internal Sales	Service Items	Tire Tax	Other		
07/01/2009	6,144.36	0.00	1,359.73	27.00	0.00	4,456.77	300.86
07/02/2009	4,755.36	0.00	909.92	22.50	45.94	3,538.18	238.82
07/03/2009	8,918.82	0.00	1,437.16	48.00	0.00	6,963.58	470.08
07/05/2009	2,242.09	0.00	153.64	16.00	0.00	1,939.50	130.95
07/06/2009	5,147.47	0.00	1,403.86	19.50	0.00	3,488.64	235.47
07/07/2009	4,012.80	0.00	1,126.59	12.00	0.00	2,692.45	181.76
07/08/2009	7,642.28	0.00	1,984.21	21.00	0.00	5,280.63	356.44
07/09/2009	7,213.77	0.00	1,271.99	57.00	25.69	5,488.57	370.52
07/10/2009	5,566.93	0.00	1,350.81	27.00	23.99	3,901.75	263.38
07/11/2009	8,431.46	0.00	779.14	24.00	0.00	7,145.94	482.38
07/12/2009	1,370.44	0.00	134.00	6.00	0.00	1,152.63	77.81
07/13/2009	3,959.73	0.00	693.95	27.00	0.00	3,033.96	204.82
07/14/2009	3,786.83	0.00	737.50	21.00	127.98	2,716.93	183.42
07/15/2009	7,858.05	0.00	1,658.26	43.50	0.00	5,766.96	389.33
07/16/2009	7,546.30	0.00	1,551.58	34.50	0.00	5,583.29	376.93
07/17/2009	5,247.11	0.00	460.89	26.50	0.00	4,456.86	300.86
07/18/2009	3,204.10	0.00	809.32	9.00	0.00	2,234.90	150.88
07/19/2009	851.02	0.00	222.50	3.00	0.00	585.96	39.56
07/20/2009	4,662.86	0.00	1,364.42	18.00	0.00	3,073.00	207.44
07/21/2009	4,738.07	0.00	665.39	15.00	53.00	3,564.06	240.62
07/22/2009	4,710.54	0.00	1,369.23	12.00	23.99	3,096.29	209.03
Report Totals	108,010.39	0.00	21,644.09	493.50	300.59	80,160.85	5,411.36

Parts Lookup Enhancement

The Parts Lookup screen sequence has changed with the **Part Number Lookup** screen coming up first, defaulting to the Part No search field, followed by the Parts Inventory Maintenance screen opening second.

Part Number Lookup

Brand: BFS Part No.: 025 Bolt Pattern: Sales History: Committed: Adjust

Description: 225/70R16 102Q BRIDGESTONE BLIZZAK

Brand	Part Number	Description	Retail	Sale	Available	Committed	On Hand	Min	Max
BFS	017774	P265/60R18 109Q BRIDGESTONE BLIZZAK DM	167.99		0.00	0.00	0.00	0.00	0.00
BFS	017791	265/65R17 112Q BRIDGESTONE BLIZZAK DM	157.99		4.00	0.00	4.00	4.00	4.00
BFG	01822	LT265/75R16/E 123/120Q BFGOODRICH MUD	211.99		0.00	0.00	0.00	0.00	0.00
KUM	01956	245/45R16 94W KUMHO ECSTA SUPRA 712 B	42.67		0.00	0.00	0.00	0.00	0.00
KUM	01963	225/40R16 85W KUMHO ECSTA SUPRA 712 B	38.67		0.00	0.00	0.00	0.00	0.00
KUM	01970	265/40R17 96W KUMHO ECSTA SUPRA 712 B	53.33		0.00	0.00	0.00	0.00	0.00
KUM	01973	265/35R18 97Y KUMHO ECSTA SUPRA 712 BL	211.48		0.00	0.00	0.00	0.00	0.00
BGO	022-04	P235/60R14 96S BIG O SXP SUPERSPORT DV	109.19		0.00	0.00	0.00	0.00	0.00
MIC	02267	255/60R17 106V MICHELIN LATITUDE TOUR #	215.99		0.00	0.00	0.00	0.00	0.00
BFS	024863	P215/75R15 100Q BRIDGESTONE BLIZZAK DM	108.00		0.00	0.00	0.00	0.00	0.00
BFS	024914	P235/75R15 105Q BRIDGESTONE BLIZZAK DM	118.00		0.00	0.00	0.00	0.00	0.00
BFS	025118	225/70R16 102Q BRIDGESTONE BLIZZAK DM	122.00		0.00	0.00	0.00	0.00	0.00
BFG	02625	LT265/65R18/E 122R BFGOODRICH ALL TERR	265.99		0.00	0.00	0.00	0.00	0.00
MIC	02647	225/55R17 97V MICHELIN PRIMACY MXV4 RB	189.99		0.00	0.00	0.00	0.00	0.00

OK Close

Sales Summary Enhancement

- Sales Summary Report now shows the Shop Supplies as separate line item in the report and is no longer part of the FEE Group Code. Shop Supplies now will be reported under the SS Group Code.
- Tire Tax, FET, and Internal Sales are now summarized at the bottom.
- Invoice count and Car Count are included on the last page of the Sales Summary report.

SHOP SUPPLIES	0.00	\$64.54	0.00	\$0.00	100.0%	\$64.54	\$64.54
Shop Supplies Total:	0.00	\$64.54	0.00	\$0.00	100.0%	\$64.54	\$64.54
Sales & Service Total:	43.00	\$2,467.19	35.30	\$598.99	59.6%	\$1,827.69	\$3,066.18

ENVIRONMENTAL FEES	0.00	\$0.00	17.00	\$38.00	100.0%	\$38.00	\$38.00
SERVICE	0.00	\$0.00	1.00	\$-15.00	100.0%	\$-15.00	\$-15.00
Fees Total:	0.00	\$0.00	18.00	\$23.00	100.0%	\$23.00	\$23.00

Sales, Service, & Fees Total	43.00	\$2,467.19	53.30	\$621.99	59.9%	\$1,850.69	\$3,089.18
---	--------------	-------------------	--------------	-----------------	--------------	-------------------	-------------------



TIRE TAX	\$14.00
FET	\$0.00
SALES TAX	\$168.20
INTERNAL SALES	\$686.00
Taxes And Internal Sale Total:	\$868.20

Invoice Count	11
Car Count	8
Refund Count	0
Void Count	0
Refund Dollars	0.00
Average Invoice	344.47



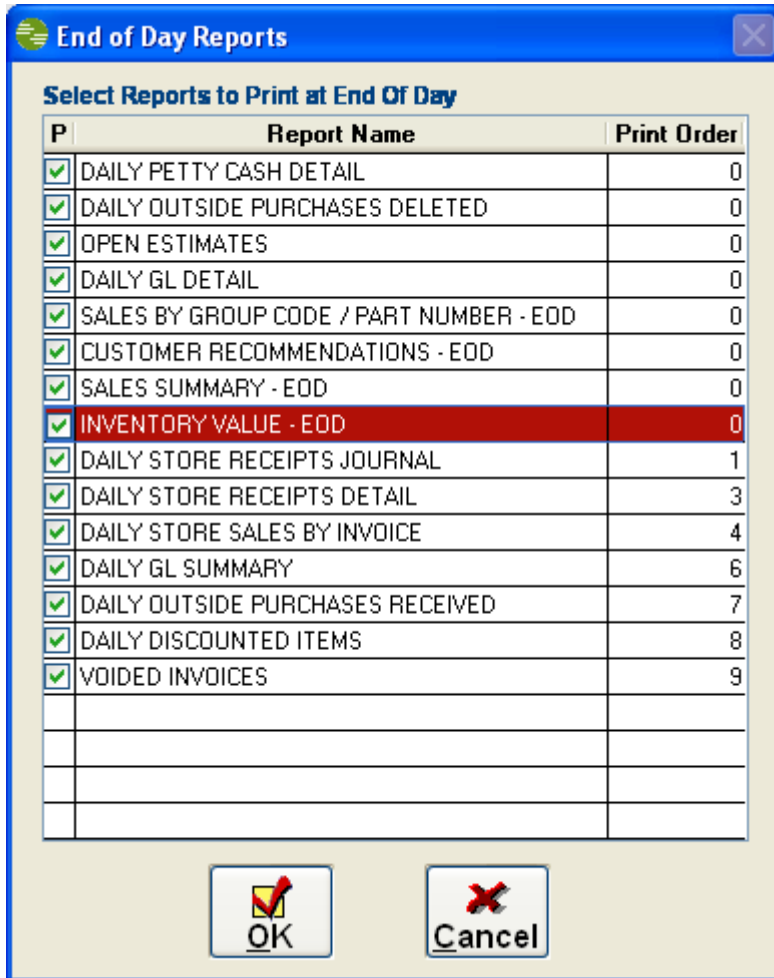
Grand Total	\$3,957.38
--------------------	-------------------

- The Daily Sales Summary report has been removed from the End of Day Menu and moved into the Reports Menu

End of Day Process
Previous EOD Reports
Backup Manual

Inventory Value Report - EOD

The End of Day reports now includes the Inventory Value Summary report.



Inventory Value Report - New

The Inventory Value report has been redesigned using a report selector that allows you to choose On Hand Date, group by Brand or GL Account Code. The report can be run in summary and detailed mode. The report is used to track activity and cost changes in the inventory.

Sales Tax Summary Report - New

The Sales Tax Summary report is a new report that is based on the total invoice gross sales. The report shows the total for each type of sales tax charged, including non-taxable, taxable, and sales tax collected.

Sales Tax WorkSheet

Run at 08/21/2009 03:30:02 PM
Page 1

Start of Business: 07/01/2009
Close of Business: 07/01/2009

Invoice Date	Gross Sales	NON Taxable Sales				Taxable Sales	Sales Tax Collected
		Internal Sales	Service Items	Tire Tax	Other		
07/01/2009	6,144.36	0.00	1,359.73	27.00	0.00	4,456.77	300.86
Report Totals	6,144.36	0.00	1,359.73	27.00	0.00	4,456.77	300.86

Sales by Group Code/Part Number Report - New

The Sales Detail by Group Code/Part Number report has been redesigned to display the profit by part number and then profit by group code. This report is sorted by Master Code, then Group Code, and then part number.

Sales Detail by Group Code / Part Number

Run at 07/12/2009 07:17:07 PM
Page 2

Selected Date Range: 07/12/2009 to 07/12/2009

OIL CHANGE PARTS & LABORTotal:		8.00	14.09	34.99	4.37	20.90	59.7%
Group: SHOCKS /STRUTS & LABOR							
OPP OPSS	SHOCKS	4.00	70.72	243.96	60.99	173.24	71.0%
SHOCKS /STRUTS & LABORTotal:		4.00	70.72	243.96	60.99	173.24	71.0%
SERVICE Total:		14.00	84.81	408.93	29.21	324.12	79.3%
Master Group: SHOP SUPPLIES		Qty	Ext. Cost	Ext. Sale	Avg. Sale	Gross Profit	Profit Margin
Group: SHOP SUPPLIES							
	SHOP SUPPLIES	0.00	0.00	34.12	0.00	34.12	100.0%
SHOP SUPPLIES Total:		0.00	0.00	34.12	0.00	34.12	100.0%
SHOP SUPPLIES Total:		0.00	0.00	34.12	0.00	34.12	100.0%
SALES & SERVICE Total:		48.00	724.81	1,654.78	34.47	929.97	56.2%
Master Group: FEES AND EXPENSES		Qty	Ext. Cost	Ext. Sale	Avg. Sale	Gross Profit	Profit Margin
Group: ENVIRONMENTAL FEES							
FEE FEEFD	FLUID DISPOSAL FEE	1.00	0.00	2.00	2.00	2.00	100.0%
ENVIRONMENTAL FEES Total:		1.00	0.00	2.00	2.00	2.00	100.0%
Group: SERVICE DISCOUNTS/COUPONS							
DIS COUS	SERVICE COUPON	3.00	0.00	-50.00	-16.67	-50.00	100.0%
SERVICE DISCOUNTS/COUPON Total:		3.00	0.00	-50.00	-16.67	-50.00	100.0%
FEES AND EXPENSES Total:		4.00	0.00	-48.00	-12.00	-48.00	100.0%
FEES Total:		4.00	0.00	-48.00	-12.00	-48.00	100.0%
Sales, Service, & Fees Total		52.00	724.81	1,606.78	30.90	881.97	54.9%
Master Group: TAXES AND INTERNAL SALES		Qty	Ext. Cost	Ext. Sale	Avg. Sale	Gross Profit	Profit Margin
	TIRE TAX	10.00	0.00	10.00	1.00	10.00	100.0%
	FET	0.00	0.00	0.00	0.00	0.00	0.0%
	SALES TAX	9.00	0.00	98.42	10.94	98.42	100.0%
TAXES AND INTERNAL SALES Total:		19.00	0.00	108.42	5.71	108.42	100.0%
REPORT TOTALS:			724.81	1,715.20	24.16	990.39	57.7%

Price Update Enhancement

With the new version of Navex POS selecting multiple parts in the Price update screen is now available. In addition, all items selected will be automatically added to the inventory master without the user having to input any additional information.

Note: If there is no Sub-Category defined it will not add tires to inventory

For single item addition, highlight the item to be added and then select the **Add Single Part to Inventory** button. To add multiple items, mark the checkbox in the far right hand column for the applicable items, then select **Add Checked parts to Inventory**.

DST Home Office

Download from Navex | Download from Big O Corp | Add Single Part to Inventory | Not in Inventory
 Load Local File | Location 006216 | Add Checked parts to Inventory | See ALL

Exclude	Part No	Description	New Cost	New MSRP	Old Cost	Old MSRP	Brand	ADD
	122-12	P245/60R15 100T BIG O SXP G/T OWL - REI	59.34	103.95	59.34	103.95	BGO	<input type="checkbox"/>
	122-14	P255/60R15 102T BIG O SXP G/T OWL	71.35	116.95	71.35	116.95	BGO	<input type="checkbox"/>
	122-16	P275/60R15 107T BIG O SXP G/T OWL	72.42	117.95	72.42	117.95	BGO	<input type="checkbox"/>
	122-18	P215/65R15 95T BIG O SXP G/T OWL	61.58	101.95	61.58	101.95	BGO	<input type="checkbox"/>
	122-30	P205/70R14 93T BIG O SXP G/T OWL	44.00	70.95	44.00	70.95	BGO	<input type="checkbox"/>
	122-32	P215/70R14 96T BIG O SXP G/T OWL	60.72	98.95	60.72	98.95	BGO	<input type="checkbox"/>
	122-34	P225/70R14 98T BIG O SXP G/T OWL	63.20	102.95	63.20	102.95	BGO	<input type="checkbox"/>
	122-35	P215/70R15 97T BIG O SXP G/T OWL	62.01	100.95	62.01	100.95	BGO	<input type="checkbox"/>
	122-36	P225/70R15 100T BIG O SXP G/T OWL	65.08	105.95	65.08	105.95	BGO	<input type="checkbox"/>
	122-38	P235/70R15 102T BIG O SXP G/T OWL	66.53	104.95	66.53	104.95	BGO	<input type="checkbox"/>
	122-40	P255/70R15 108T BIG O SXP G/T OWL	72.74	124.95	72.74	124.95	BGO	<input type="checkbox"/>
	122307	235/65R18 106R BRIDGESTONE BLIZZAK D	127.83	0.00	0.00	0.00		<input type="checkbox"/>
	1235911	205/55R16/XL 94H MARANGONI METEO HF	61.60	102.95	0.00	0.00		<input checked="" type="checkbox"/>
	1235961	225/45R17/XL 94V MARANGONI METEO HP	77.62	110.95	0.00	0.00		<input checked="" type="checkbox"/>
	12381	215/55R17 94V MICHELIN PILOT MxM4 BLK	128.00	209.95	0.00	0.00		<input type="checkbox"/>
	12411	37X12.50R17/D 124R BFGOODRICH ALL TE	209.00	317.95	209.00	317.95	BFG	<input type="checkbox"/>
	1241551	205/65R15 94H MARANGONI METEO HP BL	35.00	52.95	0.00	0.00		<input type="checkbox"/>

Base Price | Plus / Minus | Adjust %

Price Level 1 | MSRP | PLUS (+) | 0.00 | Update Cost only

Price Level 2 | MSRP | PLUS (+) | 0.00 | Update Store Retail Only

Price Level 3 | MSRP | PLUS (+) | 0.00 | Update Cost and Store Retail

Close

Parts Inventory

Part **BGO 053-66** **205/55R16 91T BIG O EURO TOUR BLK - I** Added **07/15/2009**

Part Info | Price / Cost / GL Info | Purchasing / Inventory

Brand: BGO | Part No.: 053-66 | Description: 205/55R16 91T BIG O EURO TOUR BLK - REPLACED

Alt Part No.: | UPC Code: | Inactive:

Search: 2055516 | Sort Code: |

Vendor: BGO | Require Reason: | Group Code: BOT

Alt. Vendor: | Per Car Qty: 0.00 | Reporting Class: 01BIG

Overlay: FTIRE | Warranty Info: >> | Reporting Subclass: Y5

Add Item: | Item Highlight: | Sub Line: |

Detailed Desc: >> | Bolt Patterns: |

Tire | Width: 205 | Load Range: ST | Federal Excise Tax: 0.00

Ratio: 55 | Tread Depth: | Service Agreement: 0.00

Rim: 16 | UTQG: 620 A B | Tire Sort Code: |

Rating: T | Mileage: 3YRE70 | Features & Benefits: 01BIGY5 >>

Tire Type: P | Package(s): BGOLLP

Prev Next Find Add Save Cancel Close

Parts Inventory

Part **BGO 053-66** **205/55R16 91T BIG O EURO TOUR BLK - I** Added **07/15/2009**

Part Info | Price / Cost / GL Info | **Purchasing / Inventory**

Minimum Quantity: 0.00 | Last Sell Date: / /

Maximum Quantity: 0.00 | Last Ordered: / /

Stocking Item: | Last Arrived: / /

On Hand: 0.00 | Unit of Measure: EA | Bin: |

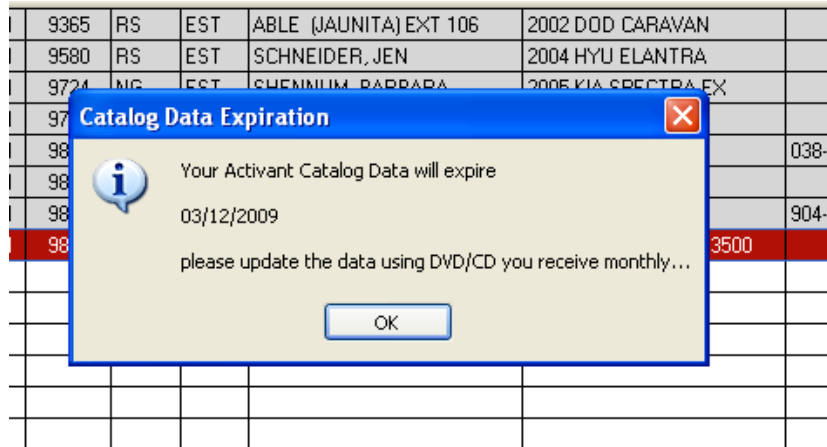
On Order: 0.00 | Case Quantity: | Inventory Cycle: |

On Repair: 0.00 | Weight: | Popularity Code: |

Prev Next Find Add Save Cancel Close

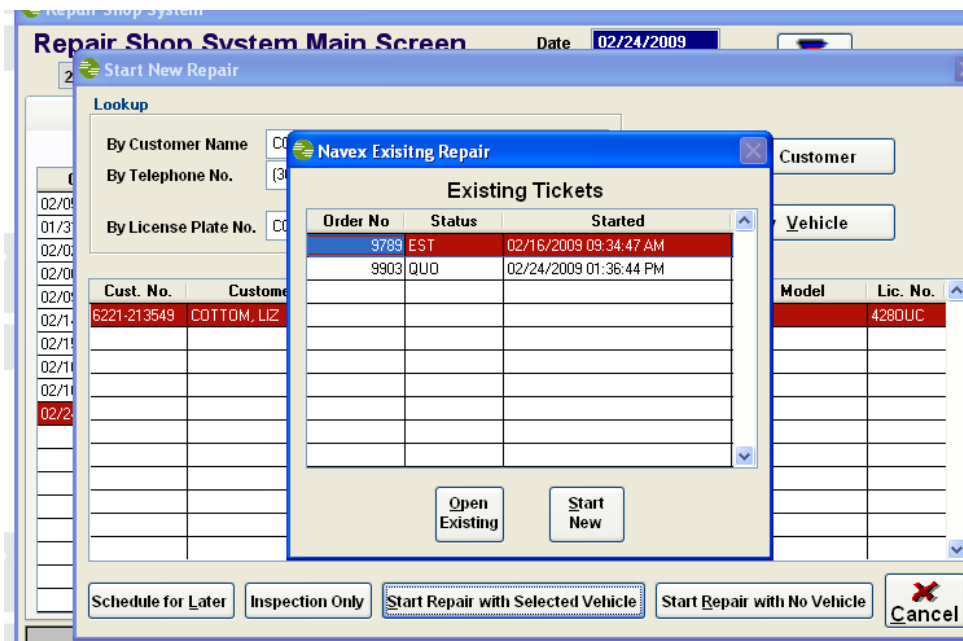
Catalog Expiration Notice

When starting a new repair, you will be notified that your catalog license is about to expire with a notice similar to that below. To discontinue receiving this notice, update your catalog data using the Data Update Utility icon on your desktop and the CD/DVD provided by Activant.



Existing Quote/Estimate

If you start a quote or estimate for a customer who already has one open in either of the applicable tabs on the main repair order screen, you will be prompted with the following notification. Highlight the desired estimate or quote if you want to continue to use those, or press Start New to create a new repair order.



Torque and Air Pressure

The torque and tire air pressure will now print on every invoice without requiring that it be included in the packages. This will only appear for those vehicles where this information is available in the Activant catalog.

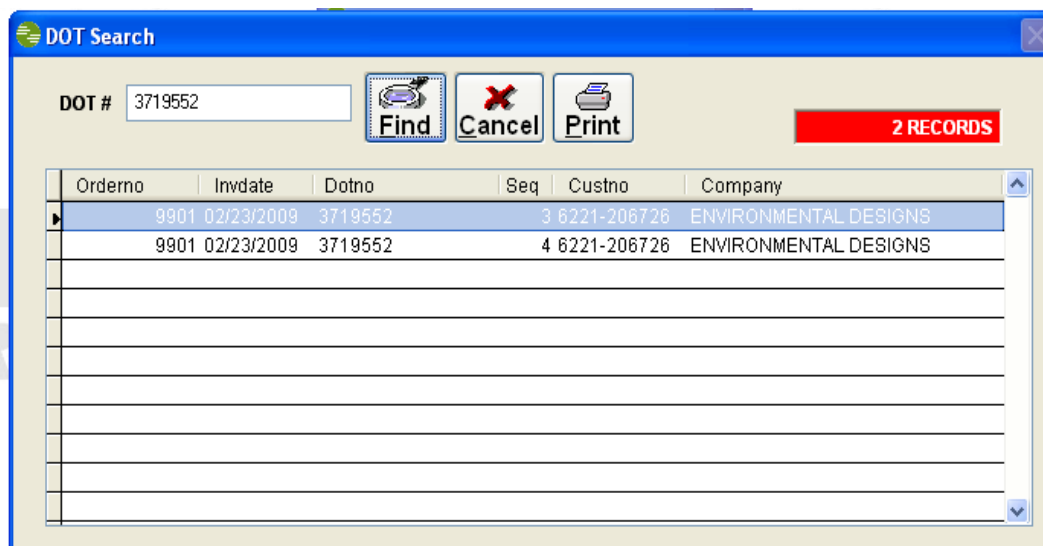
License: E546 (CO) Odometer: 25,000 City, State, Zip: THORTON, CO 80229
 Engine: 4-1800 1.8L DOHC Home: () - Work: () - Cell: (720) 495-6177
 VIN:

Customer Instructions Save Old Parts? No Bill To: Same

Part No.	Description	Technician	Qty	Unit Price	Total Price
ADV TTH41	195/60R15 88H TEMPEST TOURING HR/VR BLK		2.00	64.99	129.98
LAB TIMB	MOUNT AND BALANCE		2.00	14.00	28.00
	FREE STEM EXCLUDING TPMS		0.00	0.00	0.00
	TIPSN		0.00	0.00	0.00
	ALIGNMENT RECOMMENDED		0.00	0.00	0.00
FEE FEETD	TIRE DISPOSAL FEE		2.00	2.00	4.00
FEE FEEENV	STATE TIRE TAX		2.00	1.50	3.00
	4 WHEEL ALIGNMENT		0.00		
LAB AL4	4 WHEEL ALIGNMENT		1.00	69.99	69.99
	60 DAY LIMITED WARRANTY		0.00	0.00	0.00
<i>OEM Lug Nut Torque Ft/LBs- 72-87</i>					

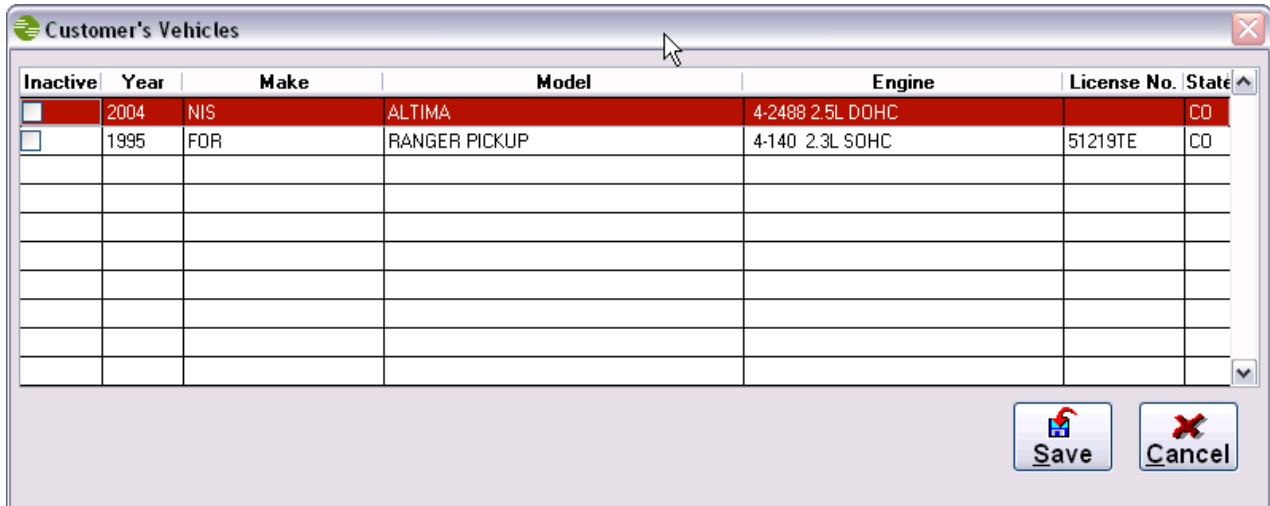
DOT Search

Now search for DOT numbers that have been sold and are being recalled. In the single store application, go to **Administration>Utilities>DOT Search**, in the Multi-branch application go to **Administration>DOT Search**. Enter the applicable DOT# and press find to view all applicable order numbers on the screen, or print for a written report. Use this information to search Invoice History if needed.



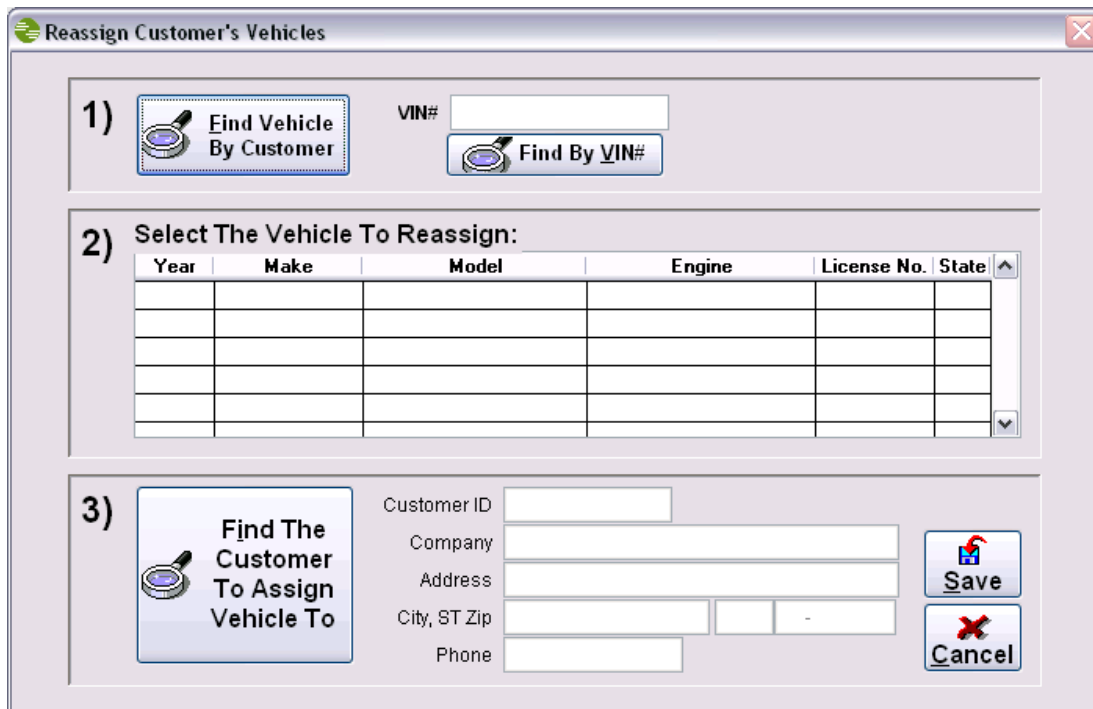
Inactive Vehicles

Make vehicles inactive in a customer record so it won't show up the next time you select that customer. From the **Main Menu** screen, go to **Customers>Vehicles** and find the customer where the vehicle is to be inactivated. Select the **Vehicles >>** option shown at the right portion of the main tab for that customer.



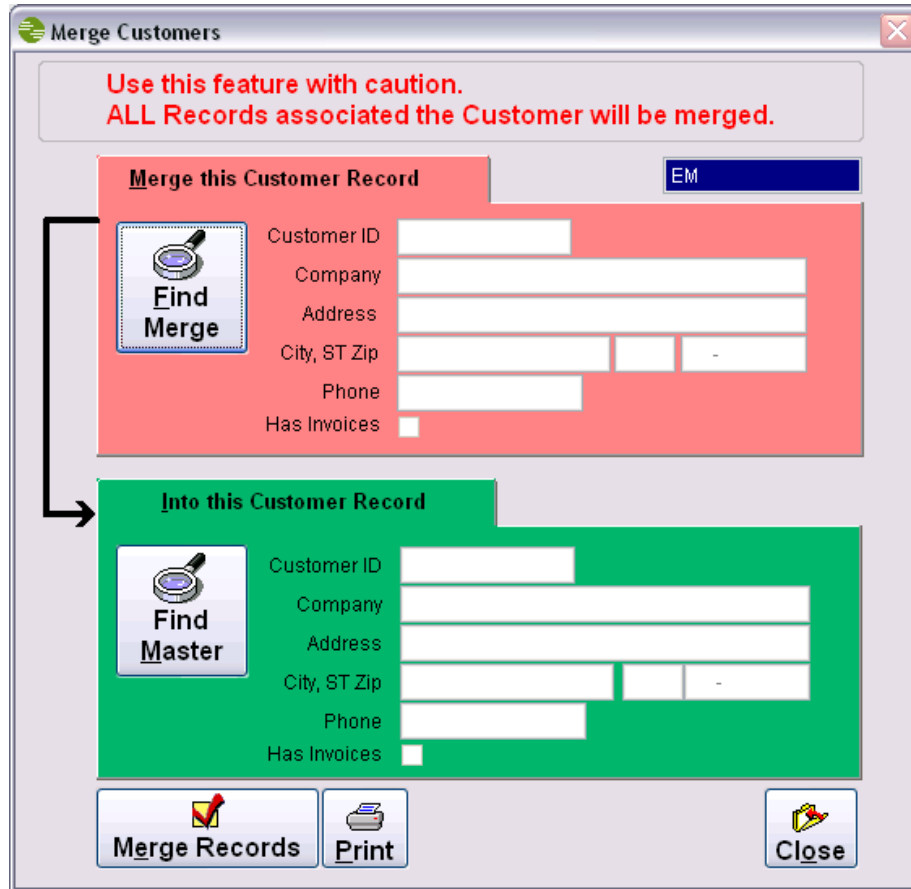
Vehicle Reassign

Reassigning vehicles from one customer to another is a new feature that is a useful tool when servicing a vehicle with multiple owner history. For example, a vehicle that is sold to a new owner but will be serviced at the same store. To reassign a vehicle go to **Administration>Utilities>Reassign Vehicle**.



Merge Customer

This new feature is available **only on the single store** application at this time. This allows you to combine customers into one single record, when the same customer has been set up with different customer numbers. Additionally, this feature will allow you to combine multiple vehicles under one record. From the top menu, select **Administration>Utilities>Merge Customer** to bring up the following screen.



To see an audit list of records merged, press the **Print** button from the **Merge Customers** screen:

Customer Record Merge Audit List			
6221 BIG O TIRES #006221 3740 E 104TH AVE THORNTON CO 80223		Run at 02/24/09 04:30:29 PM Page 1	
Mergedby	Mergedon	Original Customer Data	Merged Into Customer Data
99999	02/24/09 03:37:28 PM	207910 6221-207910 HUNTER, MICHEAL 17901 E 160TH AVE BRIGHTON CO 80601 (303) 659-5499	→ 213605 6221-213605 HUNTER, MICHAEL 17901 E 160TH AVE BRIGHTON CO 80601 (303) 659-5498
99999	02/24/09 04:18:15 PM	210418 6221-210418 BRAA, TIM 3688 E 98TH CRT THORNTON CO 80229 (303) 280-8995	→ 213606 6221-213606 BRAY, TIM 388 E 98TH CRT THORNTON CO 80229 (303) 280-8995

Line Code Subcategory

This feature allows for more granular accounting of parts from inventory. Typically, the point of sale will default to the manufacturer line code and then group code to group a line of parts. The **Line Code Sub Categories** button provides more detailed accounting of each part in that line, allowing the point of sale to drill down further to reference a sub-category line code.

Line Code File Maintenance

Brand: NAP | Brand Name: NAPA | Service Item:

Inventory Defaults

Group Code: MSPL (circled) | Tax Code: [] | Tax. Revenue Acct.: 5440

Part Class: MC | Taxable: | Nontax. Rev. Acct.: 5440

Main Vendor: NAPA | Mech. Comm.: 1.00 | COGS Acct.: 6440

Alt. Vendor: [] | Supply Pct.: 0.00 | Inventory Acct.: 1440

Charge tax for Trade: | Do not allow Negative Sales: | Invent Shrink Acct: 1440

Line Code Sub Categories

Spiff Detail: Sales Spiff: 0.00 | Start Date: / / | End Date: / / | Update Spiff: []

Line Pricing

GM % Price 1: 45.00 | GM % Price 2: 45.00 | GM % Price 3: 45.00 | Use Price Calc:

From: 0.00 | To: 0.00 | Add %: 0 | Update Inventory Price: []

Nonstock Only Defaults

UPC Code: [] | Alt. Part No.: []

Buttons: Prev, Next, Find, Add, Save, Cancel, Delete, Close

Line Code - Sub Categories

Line Code: NAP | NAPA

Code	Description
N3D	A/C COMPRESSOR & CLUTCH ASSY (COLD)
N2A	A/C COMPRESSORS (DELPHI).....
N2C	A/C COMPRESSORS (DENSO).....
N5K	A/C COMPRESSORS (MISTEON).....
N5U	A/C KITS.....
N6R	ABS SENSORS.....
N4D	ALTERNATORS & STARTERS (RAYLOC, STA
N4I	ALTERNATORS (RAYLOC).....

Sub Code: N3D | Description: A/C COMPRESSOR & CLUTCH ASSY (COL

Revenue Account: 5470 | Inventory Account: 1470 | COGS Account: 6470 | Group Code: ACPL

Tire | Package: []

Category Pricing

GM % Price 1: [] | GM % Price 2: [] | GM % Price 3: []

From: [] | To: [] | Add %: []

From: [] | To: [] | Add %: []

From: [] | To: [] | Add %: []

From: [] | To: [] | Add %: []

Update Inventory Price: []

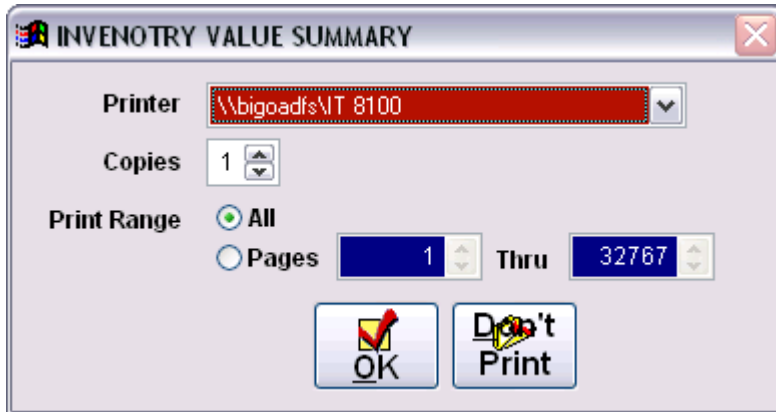
Buttons: Add, Delete, Save, Cancel, Close

Inactive Inventory Parts

Currently if you mark a tire/part inactive, it shows with gray shading in the Tire Lookup screen. With this release, once the actual quantity on hand gets to 0, the part number will no longer show up in the tire lookup or stock check screen.

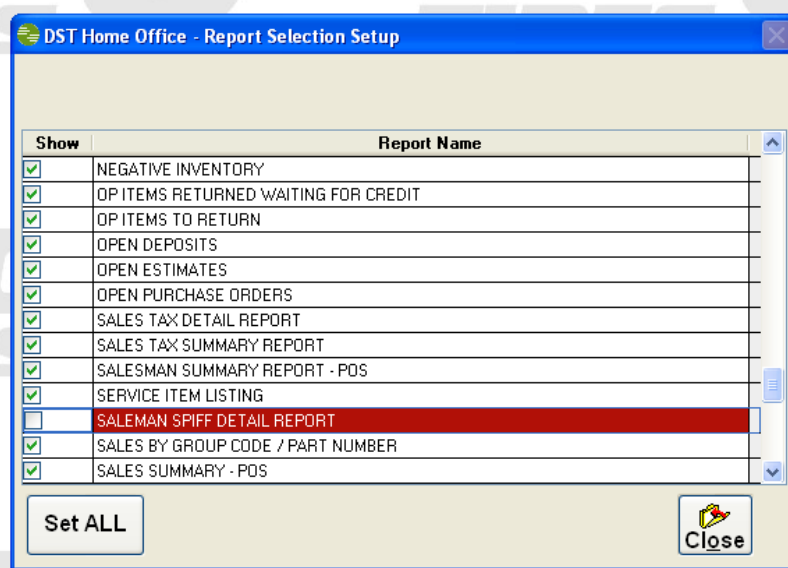
Report Print Range

A range of pages can now be selected when printing large reports from the Report Menu.



Report Visibility

Owner/Manager can select which Corporate and End of Day reports will be visible to the user. In the Single Store application, go to **Setup Maintenance>Set Reports**.



Sales Tax Reports - New

Two new tax reports, Sales Tax Worksheet Detail and Sales Tax Summary have been added to the Single Store application report menu.

Sales Tax WorkSheet Detail					
6221 BIG O TIRES #006221 3740 E 104TH AVE THORNTON CO 80223					
Start of Business: 02/01/2009 Close of Business: 02/07/2009					
Invoice No.	Date	Customer No.	Amount	Taxable	Non Taxable
TOTAL SERVICE ITEM SALES					
20740	02/07/2009	6221-211010	10.00	0.00	10.00
20741	02/07/2009	6221-213444	49.99	0.00	49.99
20742	02/07/2009	6221-213430	61.00	0.00	61.00
20743	02/07/2009	6221-213067	11.50	0.00	11.50
20744	02/07/2009	6221-213432	11.50	0.00	11.50
20745	02/07/2009	6221-213446	15.00	0.00	15.00
20746	02/07/2009	6221-213440	70.00	0.00	70.00
20747	02/07/2009	6221-213448	20.00	0.00	20.00
20748	02/07/2009	6221-213441	137.16	0.00	137.16
20749	02/07/2009	6221-213442	70.00	0.00	70.00
20750	02/07/2009	6221-213450	59.99	0.00	59.99
20751	02/07/2009	6221-210929	17.50	0.00	17.50
20752	02/07/2009	6221-212471	125.99	0.00	125.99
20753	02/07/2009	6221-213453	17.50	0.00	17.50
20754	02/07/2009	6221-213446	30.00	0.00	30.00
20755	02/07/2009	6221-210197	11.50	0.00	11.50
20756	02/07/2009	6221-211652	10.00	0.00	10.00
20757	02/07/2009	6221-213454	36.00	0.00	36.00
20758	02/07/2009	6221-213421	306.00	0.00	306.00
Total of Total Service Item Sales			\$ 6,034.27		

Sales Tax WorkSheet	
6221 BIG O TIRES #006221 3740 E 104TH AVE THORNTON CO 80223	
Start of Business: 02/01/2009 Close of Business: 02/07/2009	
TOTAL OF ALL INVOICES W/SALES TAX	22,783.38
TOTAL OF ALL INVOICES (MINUS SALES TAX)	21,542.44
TOTAL TAXABLE SALES	14,824.03
TOTAL NON-TAXABLE SALES	6,718.41
TOTAL SALES TAX COLLECTED	1,240.94
TOTAL SERVICE ITEM SALES	6,034.27

POS Single Store Initial Release

The initial release of POS Single Store 8.7.1 eliminates the need for a Process Server and combines the functionality of the Home Office application, and POS application into one interface. Shop controls and setup maintenance are managed locally now. Also some Home Office and POS reports have been combined for a more complete report selection. Menu options from both applications are visible, but some functionality of Home Office will be unavailable to single store users like transfers, multi-store reports, and chain wide sales.

Main Menu

BIG O TIRES #006216 - Store 6216 - Navex Shop Management System 8.7.1 LK_BGO_Single

File End of Day Administration Inventory Time Clock History Set up Maintenance Open Cash Drawer Help (F1) AllData QuickBooks Link

Repair Shop Main Menu

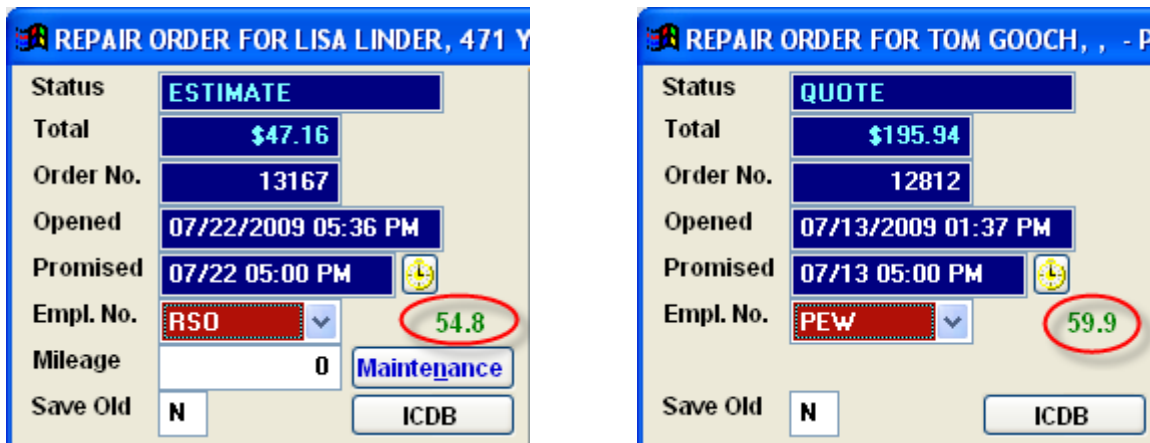
BIG O TIRES #006216 - Store 6216 - Navex Shop Management System 8.7.1 LK_BGO_Single

Quick Quote Catalog Time Clock Part Lookup Service Item Lookup Tire Lookup Open Cash Drawer Help (F1) AllData Chain Status Chain Wide History Previous System History

Version 8.6 – Initial Release January 2008

Track Gross Profit

Track GP percentage right from the repair order and quote screens. As the repair order is built, the gross profit calculator displays the GP% in green if greater than 0 and in red if less than 0 so that pricing adjustments can be made on the fly to reflect a greater margin.



Shop Supplies on Quotes

Shop Supplies now print on the bottom of the quote to provide a more accurate cost to the customer.

Page: 1

QUOTE ONLY

Quote No. -6996

Date 07/24/2009

Salesperson DST DST

BIG O TIRES #006219 6219
508 E. CASTLE PINES PARKWAY
Castle Pines North, CO 80108
(720) 733-1707

TEST TEST

Phone (720)

BAR No.

EPA No.

Not an Invoice - Do not Pay

Part Number	Description	Qty	FET	Each	Extended
INT I-24	INTERSTATE BATTERY I-24	1.0	0.00	81.95	81.95
LAB BATI	BATTERY INSTALLATION	1.0	0.00	15.00	15.00
LAB TIFTR	FREE TIRE ROTATION	1.0	0.00	0.00	0.00

All Parts are new, unless otherwise specified.

Quote Totals	
Shop Supplies	2.46
FET	0.00
SubTotal	99.41
Sales Tax	5.70
Total:	105.11

Time Clock Change

A change to the Time Clock for users running end of day, if they are counting cash and making deposits, the system will automatically add 15 minutes to the check out time. This feature is only available on the A machine.

Clock Out

Employee ID: 99999 | Type of Hours: WORK | Date: 07/24/2009 | Time Out: 10:24 AM

Employee Name: DST, DST | Till Closeout
Position: OWNER | Deposit

Buttons: Clock Out, Edit, Detailed Display, Close

Navex Shop Management

! Adding 15 minutes for deposit and counting cash drawer...

OK

OP Receive Detail option

Now you have the ability to require real part number for OP parts and tires. When items are a outside purchase using real manufactures' numbers the window will not prompt. This feature is optional and can be turned on or off in **Set up Maintenance>Systems Files**.

IMPORTANT NOTE: *This feature is only available for non-inventory and non-catalog part numbers. The dealer must follow the OP line code guidelines (i.e. OPP for outside purchase parts, OPT for outside purchase tires, etc.).*

In the OP Tire Report the actual number and tire size will display in the report.

Outside Purchase Tire Log

Date Range From : 07/24/2009 To: 07/24/2009

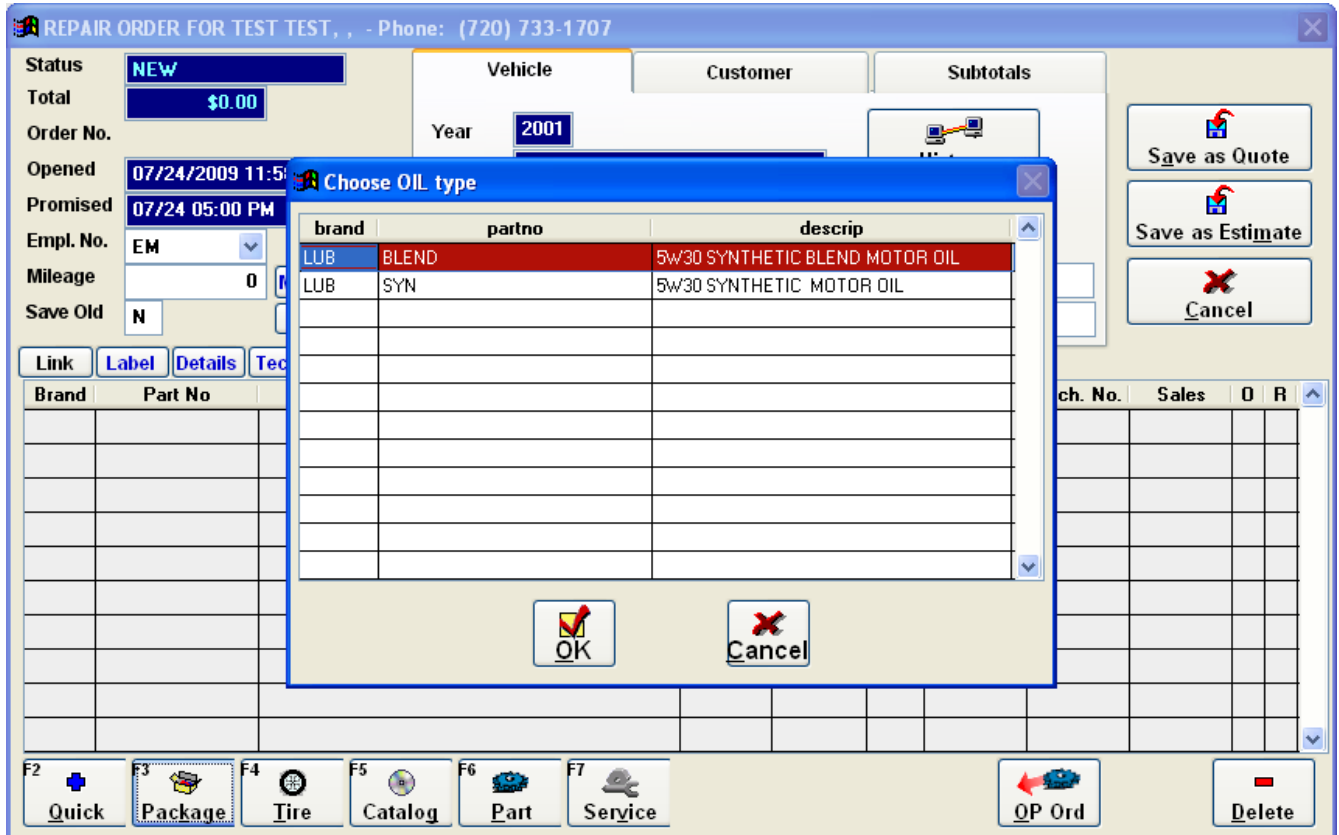
Report Date
07/24/2009

Run at 07/24/2009 10:42:30 AM

Brand	Part No.	Vender Code	Received Date	Description	Cost	Qty	Rec'd Brand	Rec'd Part No.
OPT	OPTIRE	NAPA	07/24/2009	285/30R20 285/30R20 TOYO	310.06	2	TOY	12345X

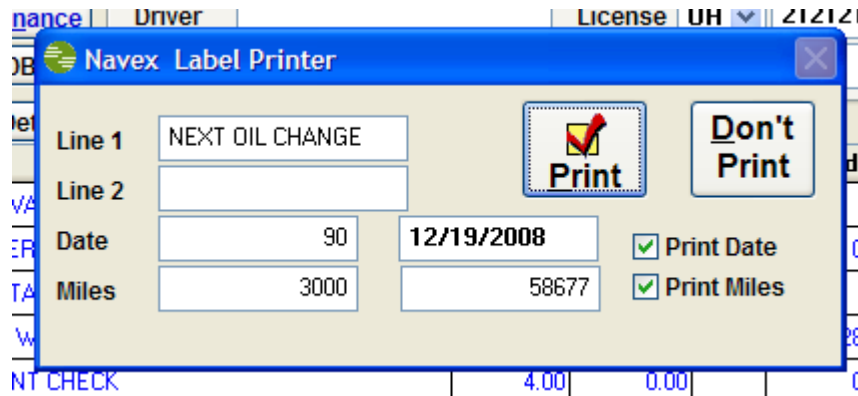
Oil Picker

Oil change packages can now be set up to allow the user to choose multiple oil types when using a LOF package. These oil types can be organized into Synthetic, Standard, and High Mileage groups. When the package is added to a repair the Choose Oil Type dialog box will come up.



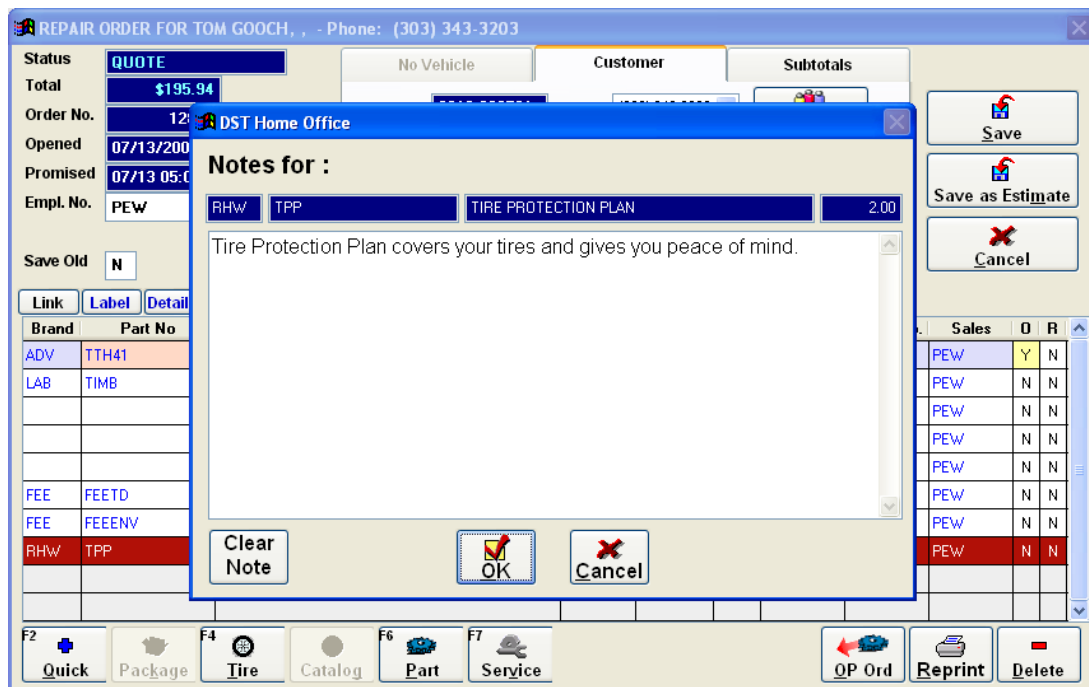
Label Printer Support

Label printers for oil changes and alignments can now be used with the POS. When configured in the package, the Label Printer dialog box will display when the Work Order is generated. You can make description changes, add a second line, and choose whether to print next date and/or next miles.



Detailed Notes

Detailed notes will now print on Quick quotes and regular quotes like they do on the invoice printouts. This is ideal for adding compact descriptions to a line item in the quote. You can have a detailed note for each line item on the quote.



Save Old N

Qty	Part Number	Description	FET	Each	Extended
2.00	ADV TTH41	195/60R15 88H TEMPEST TOURING HR/VR <i>30,000 mile road hazard warranty on all Big O Tires.</i>		66.99	133.98
2.00	LAB TIMB	MOUNT AND BALANCE		14.00	28.00
0.00		*FREE STEM EXCLUDING TPMS*		0.00	0.00
0.00		TIPSN		0.00	0.00
0.00		*FREE ALIGNMENT CHECK RECOMMENDED*		0.00	0.00
2.00	FEE FEETD	TIRE DISPOSAL FEE		2.25	4.50
2.00	FEE FEEENV	TIRE TAX		1.50	3.00
2.00	RHW TPP	TIRE PROTECTION PLAN <i>Tire Protection Plan covers your tires and gives you peace of mind.</i>		8.71	17.42

Shop Supply: 0.00

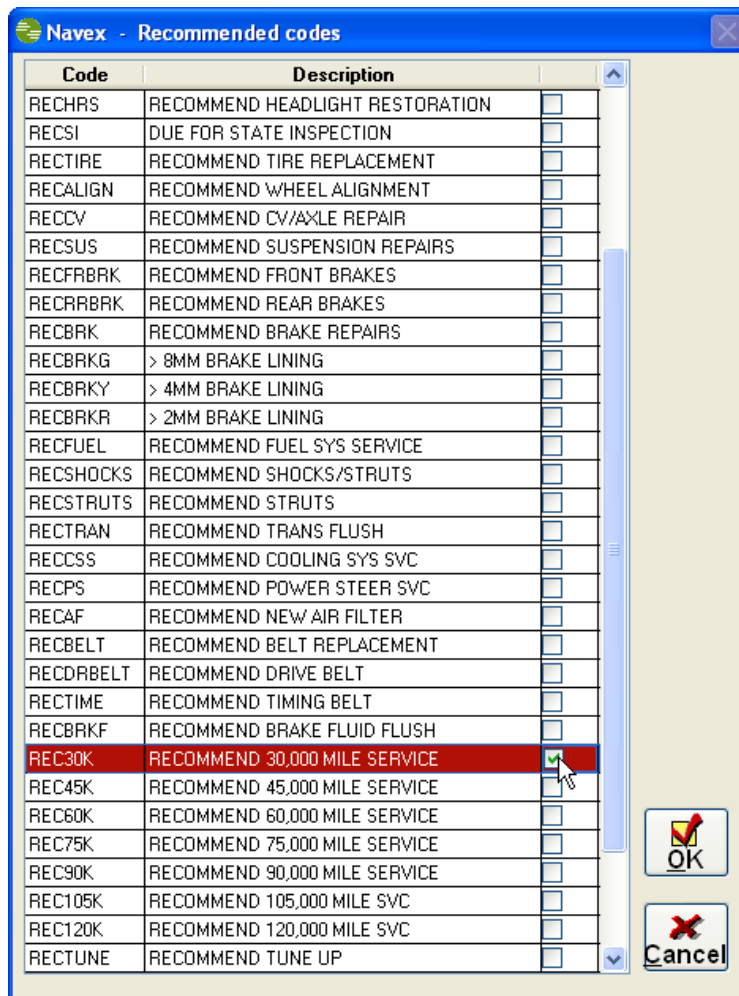
QUOTE ONLY - NOT A RECEIPT FOR PARTS AND SERVICE


Tax: 9.04

Total: 195.94

Recommended Codes

By clicking on the **Recommend Codes** button on the Repair Order prior to invoicing, this feature allows for services that a salesman recommends be performed to be printed on the invoice. This information is then sent to Rastar to generate customer reminders and mailers.



Part No.	Description	Technician	Qty	Unit Price	Total Price
	ROTATE AND BALANCE			0.00	
LAB TIRB	ROTATE & BALANCE	EM	1.00	36.00	36.00
	BRAKE	EM	0.00	0.00	0.00
	LF ___ RF ___ LR ___ RR ___	EM	0.00	0.00	0.00
	TIRE	EM	0.00	0.00	0.00
	LF ___ RF ___ LR ___ RR ___	EM	0.00	0.00	0.00
	SHOCKS/STRUTS _____	EM	0.00	0.00	0.00
	CV BOOT-TORN Y N _____	EM	0.00	0.00	0.00
	ALIGN Y N _____	EM	0.00	0.00	0.00
	BULBS OK? Y / N _____	EM	0.00	0.00	0.00
*** Recommended Services ***					
RECOMMEND 30,000 MILE SERVICE 					

Color Coded OP Screen

Outside Purchase screen is now color coded to make it easier to track outside purchase part status:

- Green – Ordered
- Yellow – Not Ordered
- White – Received



Order No	Brand	Part	Description	Need	Received	Status	Paid
9177	WIX	46153	AIR FILTER	1.00	0.00	ORDERED	0.00
9177	WIX	24780	CABIN AIR FILTER	1.00	0.00	ORDERED	0.00
9228	NAP	1516	OIL FILTER	1.00	0.00	ORDERED	0.00
9228	NAP	3595	FUEL FILTER	1.00	0.00	ORDERED	0.00
9229	GDY	4060922	MULTI V-GROOVE	1.00	1.00	RECEIVED	0.00
9229	KYB	235025	R GAS CHARGED STRUT	2.00	2.00	RECEIVED	0.00
9229	WAG	BD125618	F DISC BRAKE ROTOR	2.00	2.00	RECEIVED	0.00
9230	GDY	4060910	MULTI V-GROOVE	1.00	0.00	ORDERED	0.00
9231	GDY	4060910	MULTI V-GROOVE	1.00	0.00	NOT ORDERED	0.00
9231	ANC	C22UB	FLAT WIPER BLADE	2.00	0.00	NOT ORDERED	0.00
9231	WAG	ZD931	F NON ASBESTOS PADS	1.00	0.00	NOT ORDERED	0.00

Customer: SOFA EXPRESS
 Year: 2003 Make: CHE Model: MON
 License No.: PL009 X4

Buttons: Order, Receive, Edit Rec'd, Cancel Order, Close

AP Voucher & OP Receive Enhancement

Changes have been made in the AP voucher screen and OP receive screen for Vendor Invoice Date to save the users key strokes when moving to other fields. EX: on OP Receive when the user leaves the vendor invoice date field it goes straight to receive qty.

Description	Ord Qty	Brand	Part	Cost	Rec Qty	Retail	Core	Mech	Condition
OIL FILTER	1.00	WIX	51516	3.00	0.00	3.99	0.00	N	NEW

Carry Out enhancement

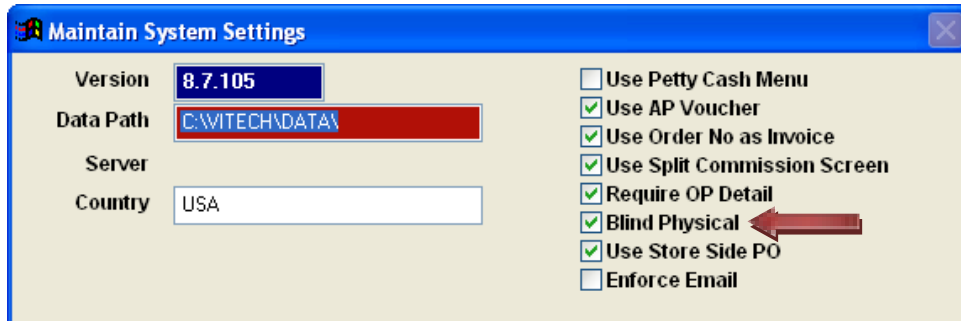
When creating Carry Out tickets it will bypass vehicle, VIN, unit number and driver validations even when the customer is set up for those validations on regular repair.

Blind Physical

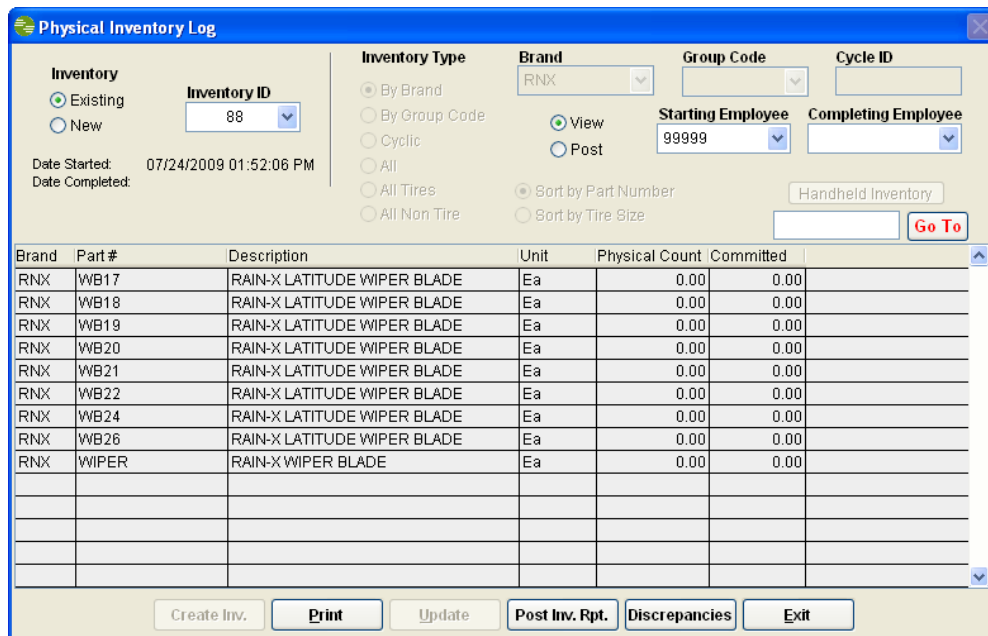
The physical inventory can now be set up to perform blind counts where the user who is performing the physical inventory cannot see current on hand values in the physical inventory screen or on the count sheet.

NOTE: The user can still perform stock checks on individual items. The on hand values are not hidden there.

To turn on blind physical go to the **Set up Maintenance** on the main menu bar and click on **System Files**.



Now go to main menu bar and click on **Inventory>Physical Inventory** to create your blind physical inventory. The on hand quantity is hidden and the count sheet will not show the on hand quantity either:



Physical Inventory Check Sheet

6219 BIG O TIRES #006219

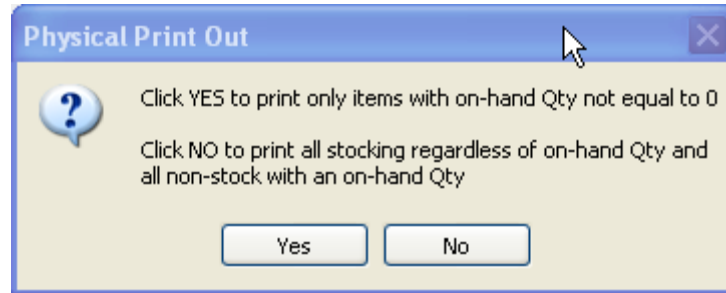
List By: BRAND
Value: RNX

Inv ID: 88
Date Started: 07/24/2009 01:52:06 PM

Actual Count	Brand	Partno	Descrip	Size
_____	RNX	WB17	RAIN-X LATITUDE WIPER BLADE	
_____	RNX	WB18	RAIN-X LATITUDE WIPER BLADE	
_____	RNX	WB19	RAIN-X LATITUDE WIPER BLADE	
_____	RNX	WB20	RAIN-X LATITUDE WIPER BLADE	
_____	RNX	WB21	RAIN-X LATITUDE WIPER BLADE	
_____	RNX	WB22	RAIN-X LATITUDE WIPER BLADE	
_____	RNX	WB24	RAIN-X LATITUDE WIPER BLADE	
_____	RNX	WB26	RAIN-X LATITUDE WIPER BLADE	
_____	RNX	WIPER	RAIN-X WIPER BLADE	

Grand Totals:

The physical count screen also has the option to print only the product where the on hand value is not equal to zero.



Stock Check Displays Min/Max

Now when using the Stock Check screen, the Min/Max stock levels are displayed.

Part Number Lookup (FRMPRTL)

Brand: BGO Part No.: 006-01 Bolt Pattern: Sales History Committed Locator Adjust

Description: P225/70R14 BIG O BIGFOOT A/T DUAL G

Brand	Part Number	Description	Retail	Sale	Available	Committed	On Hand	Min	Max
BFG	99762	P235/70R16 104T BFG RUGGED TRAIL T/A	126.99		0.00	0.00	0.00	0.00	0.00
BFG	99843	225/55ZR16 BFGOODRICH G-FORCE SPORT	96.93		0.00	0.00	0.00	0.00	0.00
BFG	99917	195/60R15 BFGOODRICH TRACTION T/A	72.99		0.00	0.00	0.00	0.00	0.00
BFG	U15432SB	LT235/85R16 BFGOODRICH LAREDO	122.54		0.00	0.00	0.00	0.00	0.00
BFS	022432	P215/55VR17 BRIDGESTONE TURANZA	0.00		0.00	0.00	0.00	0.00	0.00
BFS	106267	P235/65/16 BRIDGESTONE DUELER HT	89.07		0.00	0.00	0.00	0.00	0.00
BFS	8431705	LT265/75R16 FIRESTONE AVON RANGER A/T	169.80		0.00	0.00	0.00	0.00	0.00
BGO	006-01	P225/70R14 BIG O BIGFOOT A/T DUAL GROO	99.29		0.00	0.00	0.00	0.00	0.00
BGO	006-02	P225/70R16 BIG O BIGFOOT A/T DUAL GROO	107.47		1.00	0.00	1.00	0.00	0.00
BGO	006-03	P235/70R16 BIG O BIGFOOT A/T DUAL GROO	112.47		1.00	0.00	1.00	0.00	0.00
BGO	006-04	P245/70R16 BIG O BIGFOOT A/T DUAL GROO	117.40		1.00	1.00	2.00	4.00	4.00
BGO	006-05	P255/70R16 BIG O BIGFOOT A/T DUAL GROO	120.67		1.00	0.00	1.00	0.00	0.00
BGO	006-06	P265/70R16 BIG O BIGFOOT A/T DUAL GROO	127.35		0.00	0.00	0.00	0.00	0.00
BGO	006-16	P245/70R15 BIG O BIGFOOT A/T DUAL GROO	129.69		0.00	0.00	0.00	0.00	0.00

OK Close

Receive w/o PO Enhancement

The receive parts screen when no PO was created includes a running total, a field to record vendor invoice number, vendor invoice date, and as you add lines the vendor and brand code carry to new line and the prompt stops at the part number field.

Vendor Code	Brand	Part No.	Received	Cost	Vendor invoice	Invoice Date
CSK	ANC	31-16	2.00	3.51	AS90987B	01/25/2008
CSK	ANC	31-18	4.00	2.00	AS90987B	01/25/2008
CSK	ANC		0.00	0.00	AS90987B	01/25/2008

Total Received Cost: 15.02

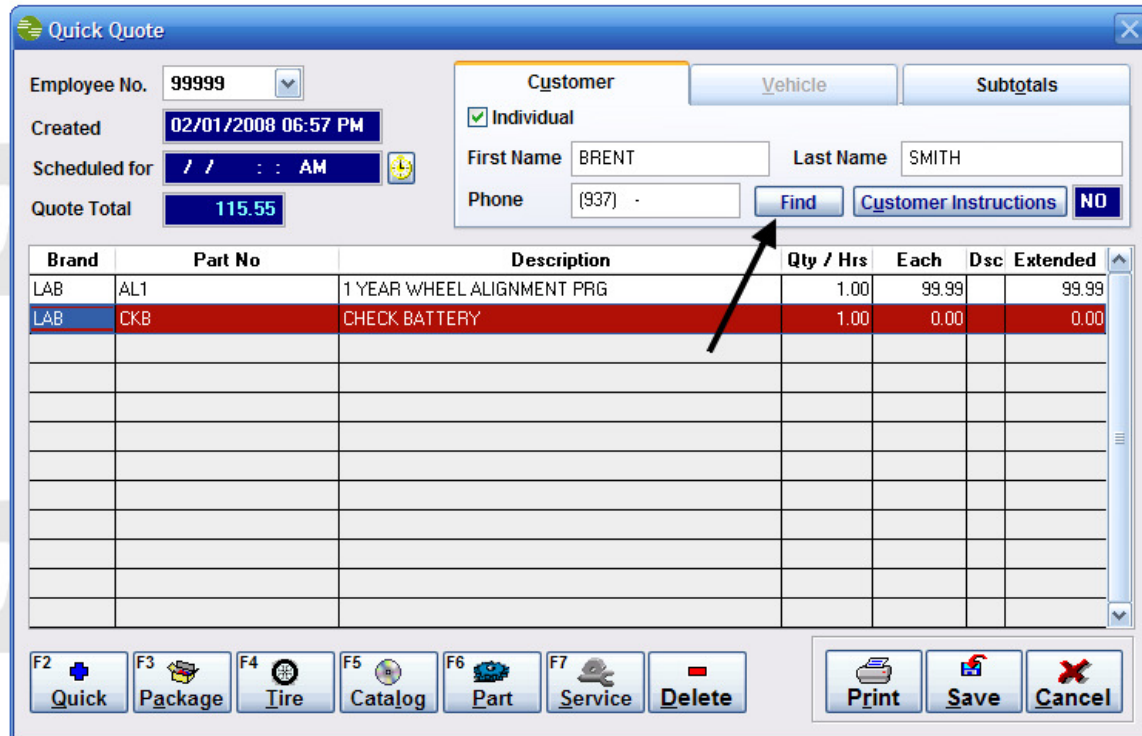
The report that prints for parts received now displays the description, vendor invoice, and vendor invoice date. **NOTE:** The invoice number and date were added to home office report for parts received without PO.

Parts Received without a Purchase Order Store Number 5014

Ven. Code	Brand	Part Number	Description	Quantity	Unit Cost	Extended Cost	Invoice No	Invoice Date
CSK	ANC	91-28	WIPER BLADES 28" 120316	8.00	6.80	54.40	AS90987B	01/25/2008
CSK	ANC	31-16	WIPER BLADES 16" 012226	2.00	3.51	7.02	AS90987B	01/25/2008
CSK	ANC	31-18	WIPER BLADE 18"	4.00	2.00	8.00	AS90987B	01/25/2008
				14.00		69.42		

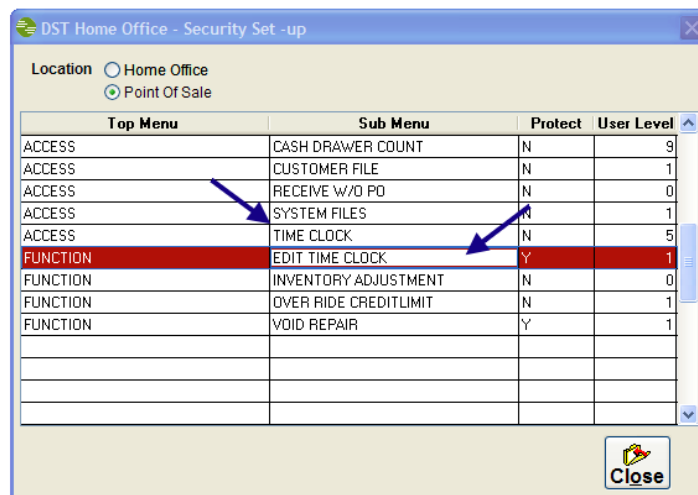
Quick Quote Enhancement

If you choose a customer with the FIND button for quick quote and the quick quote is converted to a repair, it bypasses having to choose customer a second time. However, if you manually enter a customer name, you will be prompted to pick a good customer record when converting to repair.



Time Clock Change

The security table has changed to allow more control over the time clock. You now can set security for general access to the time clock and grant permission to edit time for salesman and mechanic from the time clock. This does not prevent users from changing mechanics or salesman prior to ticket being billed out.



Receive w/o PO Change

Now the system will not allow you to receive parts that are marked as Inactive.

Torque Specifications on Invoice

At the bottom of the invoice a notice to the customer is printed on the bottom of the invoice stating that wheels a have been torqued to specification.

OEM Lug Nut Torque Ft/LBs- 85-105

Thank you for being a valued customer			Paid By:	Invoice Totals	
Mechanic	Type	Amount			
DERRICK DALRYMPLE	CASH	\$581.16		Shop Supplies	3.20
				FET	0.00
				SubTotal	543.14
				Sales Tax	38.02
				Total: \$	581.16
				Change	0.00

I have received the above goods and/or services. If this is a credit card purchase, I agree to pay and comply with the cardholders agreement with the issuer. There are no cancellations allowed.

Invoiced by DST DST

Customer
Signature

Sales by Group Code/Part Number by Salesman

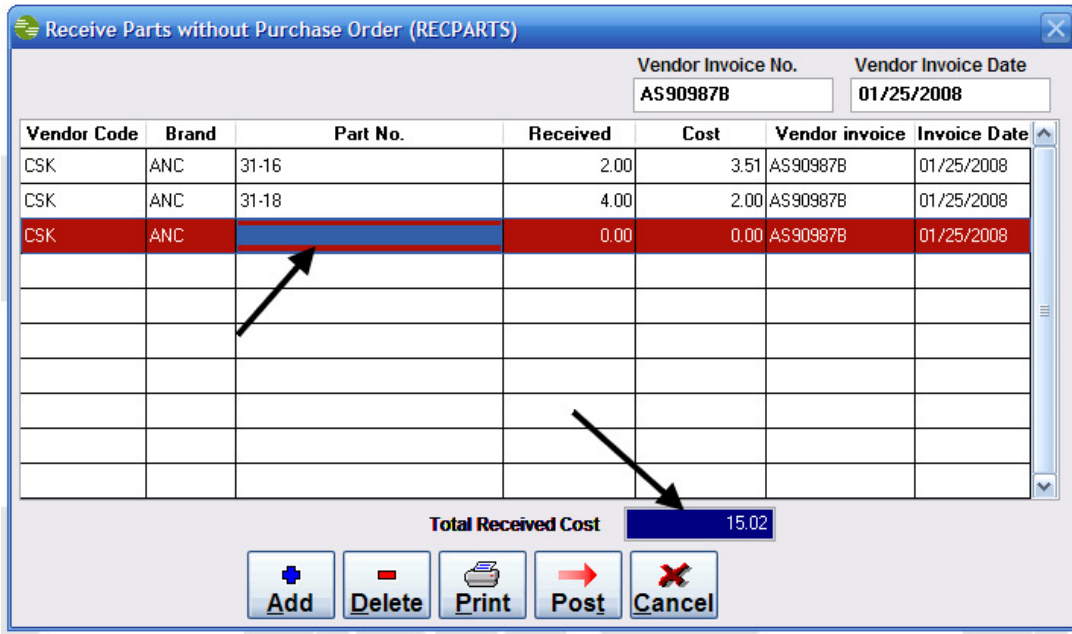
The Sales by Group Code by Part Number has been modified to include Salesman.

Keyword Search

Now if set in the Master Inventory, users can search by keywords when using the Quick Add button in Repair Shop.

Receive w/o PO

The Receive w/o PO option was added so users can receive parts when no PO is created. It includes a running total, a field to record vendor invoice number, vendor invoice date, and as you add lines the vendor and brand code carry to new line and the prompt stops at the part number field.



There is also an accompanying report that reports parts received without a PO and displays a description, vendor invoice, and vendor invoice date.

Parts Received without a Purchase Order
Store Number 5014

Page 1
 02/01/2008 06:48:23 PM

Ven. Code	Brand	Part Number	Description	Quantity	Unit Cost	Extended Cost	Invoice No	Invoice Date
CSK	ANC	91-28	WIPER BLADES 28" 120316	8.00	6.80	54.40	AS90987B	01/25/2008
CSK	ANC	31-16	WIPER BLADES 16" 012226	2.00	3.51	7.02	AS90987B	01/25/2008
CSK	ANC	31-18	WIPER BLADE 18"	4.00	2.00	8.00	AS90987B	01/25/2008
				14.00		69.42		

Stock Check with Min/Max

When using the Stock Check feature in POS you now can see the Min/Max levels displayed in the screen.

Part Number Lookup (FRMPRTL) X

Brand: BGO Part No.: 006-01 Bolt Pattern: Sales History: Committed: Locator: Adjust:

Description: P225/70R14 BIG O BIGFOOT A/T DUAL G

Brand	Part Number	Description	Retail	Sale	Available	Committed	On Hand	Min	Max
BFG	99762	P235/70R16 104T BFG RUGGED TRAIL T/A	126.99		0.00	0.00	0.00	0.00	0.00
BFG	99843	225/55ZR16 BFGOODRICH G-FORCE SPORT	96.93		0.00	0.00	0.00	0.00	0.00
BFG	99917	195/60R15 BFGOODRICH TRACTION T/A	72.99		0.00	0.00	0.00	0.00	0.00
BFG	U15432SB	LT235/85R16 BFGOODRICH LAREDO	122.54		0.00	0.00	0.00	0.00	0.00
BFS	022432	P215/55VR17 BRIDGESTONE TURANZA	0.00		0.00	0.00	0.00	0.00	0.00
BFS	106267	P235/65/16 BRIDGESTONE DUELER HT	89.07		0.00	0.00	0.00	0.00	0.00
BFS	8431705	LT265/75R16 FIRESTONE AVON RANGER A/T	169.80		0.00	0.00	0.00	0.00	0.00
BGO	006-01	P225/70R14 BIG O BIGFOOT A/T DUAL GROO	99.29		0.00	0.00	0.00	0.00	0.00
BGO	006-02	P225/70R16 BIG O BIGFOOT A/T DUAL GROO	107.47		1.00	0.00	1.00	0.00	0.00
BGO	006-03	P235/70R16 BIG O BIGFOOT A/T DUAL GROO	112.47		1.00	0.00	1.00	0.00	0.00
BGO	006-04	P245/70R16 BIG O BIGFOOT A/T DUAL GROO	117.40		1.00	1.00	2.00	4.00	4.00
BGO	006-05	P255/70R16 BIG O BIGFOOT A/T DUAL GROO	120.67		1.00	0.00	1.00	0.00	0.00
BGO	006-06	P265/70R16 BIG O BIGFOOT A/T DUAL GROO	127.35		0.00	0.00	0.00	0.00	0.00
BGO	006-16	P245/70R15 BIG O BIGFOOT A/T DUAL GROO	129.69		0.00	0.00	0.00	0.00	0.00

OK Close

Parts Return - New

Parts return is a new feature that will allow you to track **non-inventory** parts that need to be returned to the vendor. The process begins as soon as you delete the part off of the repair and there are two parts to the process: *Part Return* and *Waiting for Credit*. To get a better understanding please see <http://www.vitech-net.com/NAVPartsReturn.pdf> for details on how this process works.

Part Return X

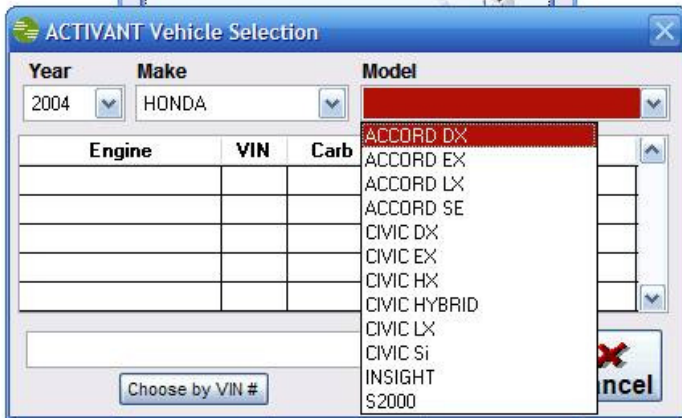
Vendor: ACE Reference:

Order No	Brand	Part	Qty	Description	Orig Vendor	Orig Invoice	Ret	Reference	Vendor
8897	EXI	BF24-60	1.00	OIL FILTER	OS	TEST	N		
8841	OPP	OPCOOL	1.00	THERMOSTAT	CSK	44310014	N		
8841	OPP	OPCOOL	1.00	THERMOSTAT GASKET	CSK	44310014	N		
9104	OPP	OPSS	1.00	REAR SHOCKS	CSK	44310016889	N		
9104	OPP	OPSS	2.00	FRONT STRUTS	CSK	44310016889	N		
9090	OPP	OPMSP	1.00	HEATER/AC CONTROL SWITCH	GO	429475	N		
9548	OPP	OPCOOL	1.00	WATER PUMP	CSK	44310017219	N		
9801	OPP	OPACC	1.00	HIGH PRESSURE P/S LINE	CSK	44310017367	N		
10611	OPP	OPACC	6.00	INSTROMENT PANEL BULBS	GO	164037	N		
11915	OPP	OPMSP	1.00	IDLER PULLY & BEARING	CQ	1593-149230	N		
11738	OPP	OPBP	1.00	FRONT BRAKE PADS	OS	712625-27	N		
11738	OPP	OPBP	1.00	FRONT BRAKE HARDWARE KIT	OS	712625-27	N		
11738	OPP	OPBP	2.00	FRONT BRAKE ROTORS	OS	712625-27	N		

Return Part from Inventory Return Un Received OP Delete Post Cancel

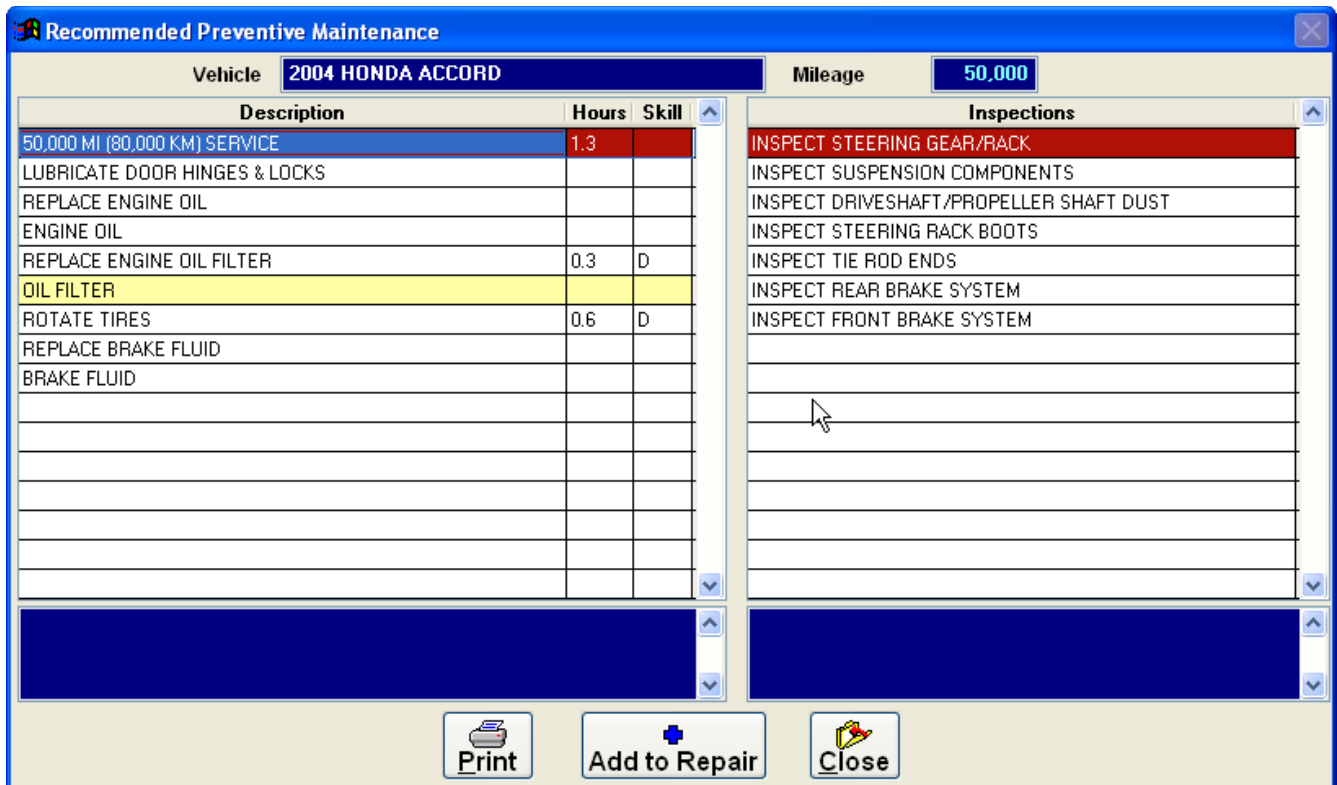
Vehicle Look Up

When using the catalog to lookup vehicle information it will now display extended model information.

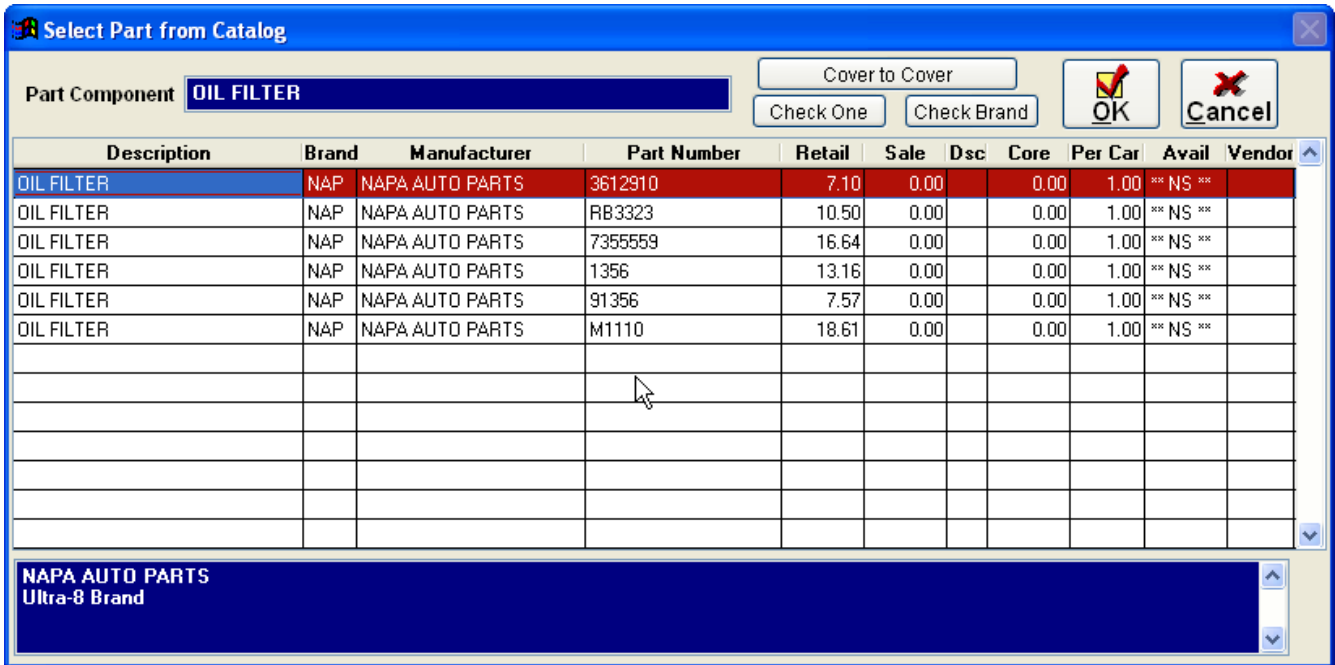


Maintenance/Recommended Service

From the repair order you now can check preventative maintenance and recommended service intervals for the selected vehicle in the repair. Clicking on the **Maintenance** button in the open repair order will bring up the Recommended Services screen.

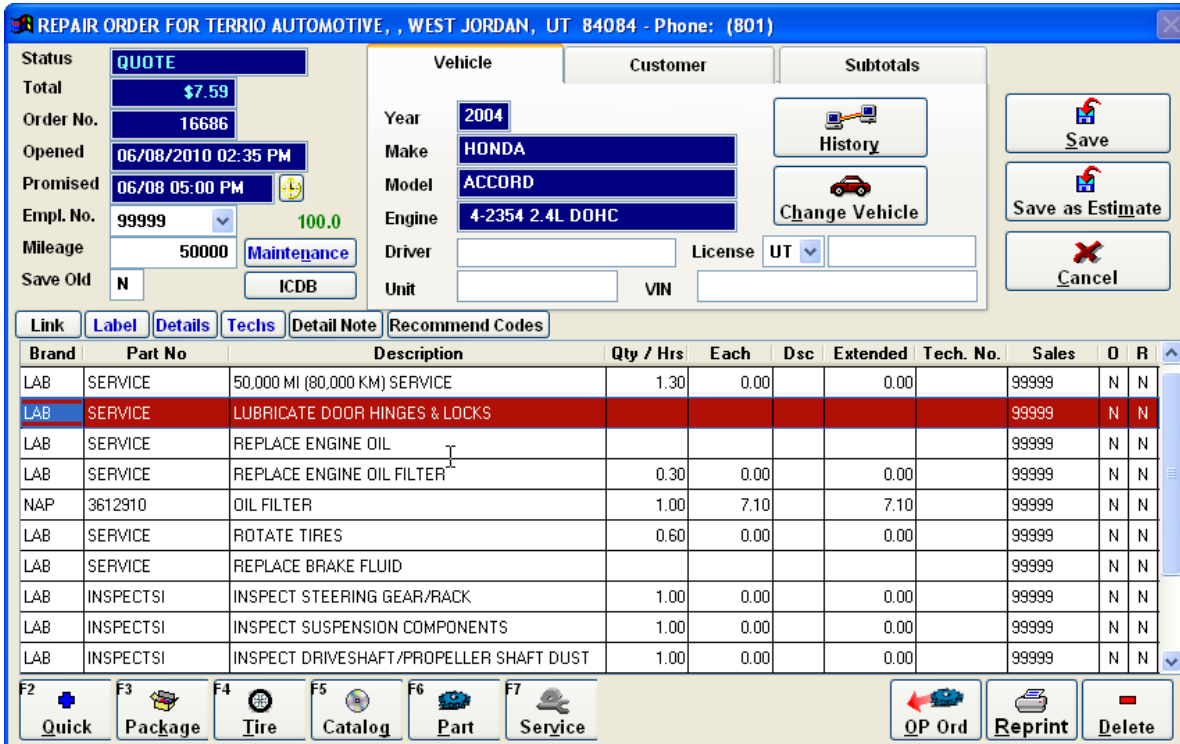


On this screen the oil filter are recommended to be replaced, the highlighted line item informs the user they will be prompted for the part from the catalog if they choose **Add to Repair**.



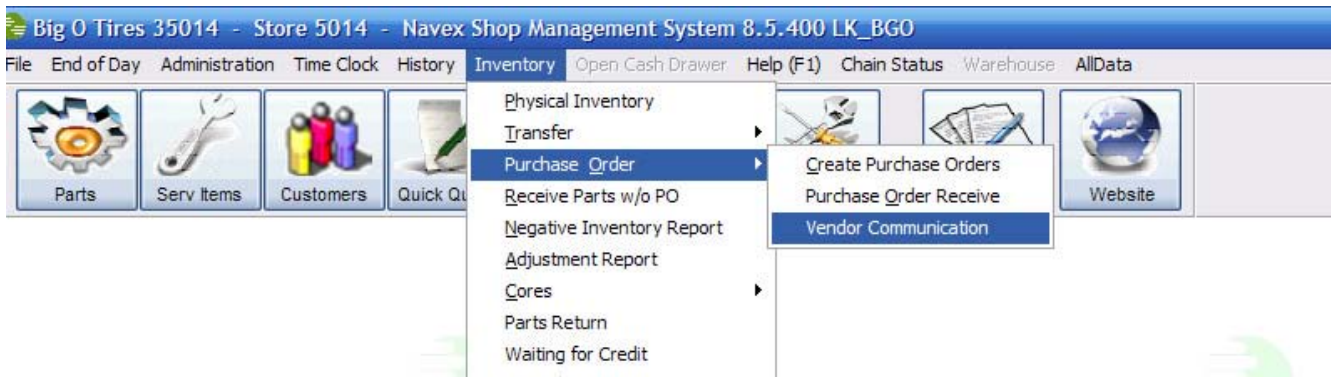
**Information displayed in the Select Part from Catalog screen is based on catalog setup and configuration. Only products set up for availability display and sort order is user defined based on priority in the catalog settings.*

Once the part(s) are selected the labor and inspection items are automatically added to the repair order.

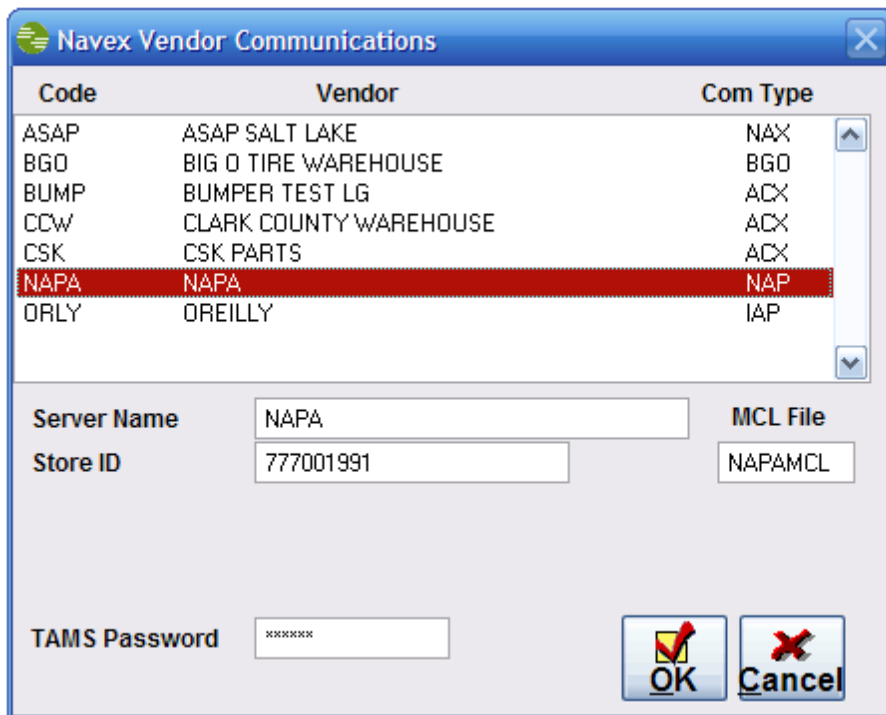


Vendor Communications

Ordering parts from an outside vendor's website is now integrated into POS using the Vendor Communications menu option.



When choosing a vendor communication type the user needs to enter in the appropriate information in the fields to configure a connection to the vendor website. To better understand this process visit <http://www.vitech-net.com/Navex%20NAPA%20Setup.pdf> for more detailed instructions.



Split Commissions

This feature is turned on in the Home Office>System Administration screen. To use, click the **Techs** button on repair ticket screen and the Technician screen appears. You now have the ability to assign up to six mechanics to each line in the work order.

Description	Qty	Each	Extended	Mech 1	Mech 2	Mech 3	Mech 4	Mech 5	Mech 6
195/70R14 91T BIG O EURO TOUR BL	1.00	86.99	86.99	PG	RB				
STATE TIRE TAX	1.00	1.00	1.00						

Status: ESTIMATE
Total: \$87.99
Order No.: 16552
Opened: 06/03/2010 02:23 PM
Promised: 06/03 05:00 PM
Empl. No.: RB 36.7

No Vehicle | Customer | Subtotals

Cust. No. 4213-206629 | Phone (801) 280-7800
Customer HIGGINS BODY & PAINT, INC.
4014 W NIKE DRIVE
WEST JORDAN, UT 84088
Limit 10000.00
Balance 5989.46
Charge Customer

Prjcing NO | Cust. Instr. NO
Bill To
P.O. No.

Save Complete Invoice Cancel

Link Label Details **Techs** Detail Note Recommend Codes

Brand	Part No	Description	Qty / Hrs	Each	Dsc	Extended	Tech. No.	Sales	O	R
BGO	053-06	195/70R14 91T BIG O EURO TOUR BLK	1.00	86.99		86.99	SPLIT	RB	Y	N
FEE	TIRTX	STATE TIRE TAX	1.00	1.00		1.00		RB	N	N

F2 Quick | Package | F4 Tire | Catalog | F6 Part | Service | OP Ord | Reprint | Delete

Integrated Credit Cards

For integrated credit card users, the system is now recording trout ID for call in approvals.

OP Receive Button

In older versions of POS the OP Receive button was included in the Work Order screen for those users not wanting an audit trail. This feature can now be turned off.

Outside Purchase Changes

When making orders from vendors that cannot be done electronically from the repair order, the order screen has been changed to include check boxes.

Order Outside Purchase (OPORDER)

Vendor: NAPA Code: NAPA Name: NAPA

Comment:

Parts needed for repair order - 15172

Click Checkbox on each line to order

Order	Order Cost	Brand	Part	Description	Need
<input checked="" type="checkbox"/>	0.0000	NAP	PB2403	OIL DRAIN PLUG GSKT	1.00
<input checked="" type="checkbox"/>	0.0000	NAP	AP3924	PLATINUM PLUG	6.00
<input type="checkbox"/>	0.0000	GAT	T215	TIMING BELT	1.00

Customer: JONES, DAVID
 Year: 2001 Make: LEX Model: IS

OK Cancel

Repair Order number 15172 has three items sold but not in stock , when viewing the outside purchase screen, highlight any one of the three items and double click or hit **Enter** to access the **Order Outside Purchase** screen.

The outside purchase vendor order screen appears, choose the vendor (in this example NAPA) and click the check box for each line in the detail grid that is to be ordered from the vendor. In this example the first two lines will be ordered from current vendor NAPA and each will be checked, the third line is to be ordered from another vendor and is not checked. After choosing items to order, click the **OK** button and print out the order.

Receive on Accounts

When taking ROA's at store side, a validation has been added to not allow ROA to non-charge customer. This will help with the accidentally recording of deposits to ROA's. Also the Customer signature required has been added to ROA / Deposit Receipts.

Time Clock Change

The time clock screen and time sheets have been changed to accommodate those dealers whose first day of the week is a day other than Sunday. In addition, the screen and time sheets reflect hours worked at hours and minutes and as hours as a percentage. For example, 09:41 in Hrs Min column is 9 hours and 41 minutes and is equal to 9.683 in the Hrs % column. The new screen is viewed by clicking Detailed Display from the clock in screen.

Edit Time

Date Range: 10/27/2007 through 11/02/2007 [Refresh] [Previous Week]

BOTTOM 415, MICHAEL

Day	Clocked In	Clocked Out	Type	HRS /Min	HRS%
MONDAY	10/29/2007 09:45 AM	10/29/2007 07:26 PM	WORK	09:41:00	9.683
TUESDAY	10/30/2007 10:02 AM	10/30/2007 07:56 PM	WORK	09:54:00	9.900
WEDNESDAY	10/31/2007 10:02 AM	10/31/2007 02:28 PM	WORK	04:26:00	4.433
WEDNESDAY	10/31/2007 03:00 PM	10/31/2007 08:03 PM	WORK	05:03:00	5.050
THURSDAY	11/01/2007 09:57 AM	11/01/2007 08:18 PM	WORK	10:21:00	10.350
FRIDAY	11/02/2007 10:00 AM	// : AM	WORK	00:00:00	0.000
				39:25:00	39.416

DISPLAY

[Close] [Print Time Sheet]

The new screen automatically determines the first day of your pay week based on a confutation setting in the system. The screen displays all clock in times and clock out times for the current week. Both the Hrs /Min column and HRS % column are totaled. A different date range can be chosen and then click Refresh button to view for a different pay period. The Previous button moves back one week.

Click the Print Time Sheet Button, to view the new Time Sheet format

**** Weekly Time Sheet ****

**5015 BIG-O TIRES #35015
6565 WINFORD AVENUE
FAIRFIELD TWP, OH 45011**

Page : 1

Printed : 11/02/2007 02:16:14 PM

Employee : HARTMAN 515, BLAKE Position: GENERAL SERVICE

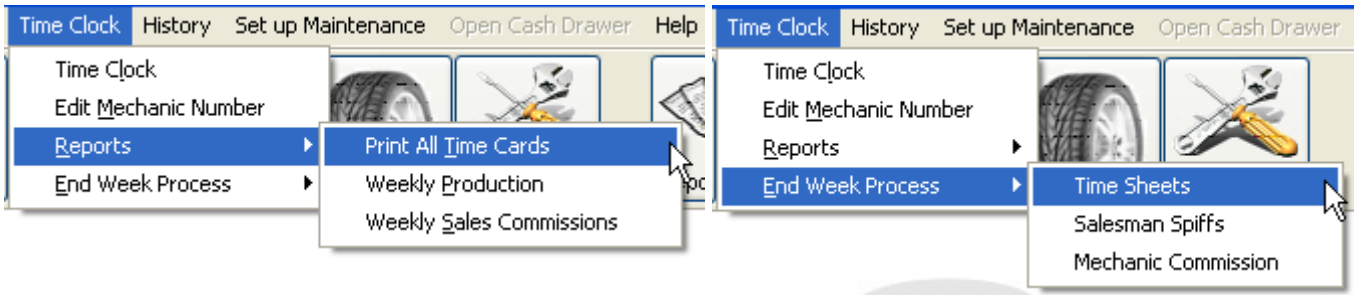
	Clock In	Clock Out	Type	Hrs Min	Hrs %
Saturday	10/27/2007 07:01:00 AM	10/27/2007 05:55:00 PM	Work	10:54:00	10.900
Monday	10/29/2007 11:58:00 AM	10/29/2007 04:25:00 PM	Work	04:27:00	4.450
Monday	10/29/2007 05:09:00 PM	10/29/2007 07:56:00 PM	Work	02:47:00	2.783
Wednesday	10/31/2007 07:05:00 AM	10/31/2007 01:06:00 PM	Work	06:00:00	6.017
Wednesday	10/31/2007 01:36:00 PM	10/31/2007 02:04:00 PM	Work	00:28:00	0.467
Thursday	11/01/2007 07:05:00 AM	11/01/2007 01:54:00 PM	Work	06:49:00	6.817
Thursday	11/01/2007 02:34:00 PM	11/01/2007 03:49:00 PM	Work	01:15:00	1.250
Totals :				32:41:00	32.684

I certify the hours on this time sheet to be true and correct.
I completed all parts and services assigned to me to be performed.

Employee Signature _____ Date _____

Manager Signature _____ Date _____

To print all time cards for all employees, there are two menu choices:



Either menu choice displays the screen to choose week begin and end dates

